



George Latimer, County Executive  
Leonard G. Townes, Commissioner  
Department of Social Services

**110137**

DATE: December 16, 2024

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Resolution to Award to the Low Bidder  
Contract No. **DSS2000HR-25**  
TEMPORARY PERSONNEL SERVICES  
FOR THE DEPARTMENT OF SOCIAL SERVICES  
**Contractor:** Beatty's Services, Inc.  
**Amount:** \$1,582,078.68

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On December 11, 2024, the County of Westchester ("County") received and opened five (5) bids for Contract No. DSS2000HR-25 for temporary personnel services for the Department of Social Services ("DSS").

The bids were reviewed by DSS and mathematical errors in the computations were discovered in several of the bids. These mathematical errors could be corrected based upon the information contained in the bids, and DSS therefore corrected the computations. However, the correction of these errors did not affect the determination as to which entity was the lowest bidder.

It was determined that Beatty's Services, Inc. submitted the low bid, in the total amount of \$1,582,078.68 for the full possible term of the contract, comprised of an amount of \$527,359.56 for the initial term of one (1) year, commencing on January 1, 2025; an amount of \$527,359.56 for the County's first one (1) year option thereafter, if exercised; and an amount of \$527,359.56 for the County's second one (1) year option thereafter, if exercised; and with all amounts being payable pursuant to the cost terms specified in the bid solicitation and bid of the low bidder.

The low bidder has been investigated and it has been found that Beatty's Services, Inc.:

- Performed satisfactory work in the past for the County.  
 Past experience has been investigated and found satisfactory.

Funds for these services are available in the:

- Capital Budget
- Non-Recurring Budget
- Operating Budget

The public purpose of this contract is to provide DSS with the temporary personnel it needs in order to perform various departmental functions.

The goal and objective of this contract is to provide DSS with the temporary personnel it needs in order to perform various departmental functions.

The goal and objective of this contract is in the public's best interest in terms of ensuring the public welfare, as providing DSS with the temporary personnel it needs in order to perform various departmental functions will facilitate DSS acting to ensure the welfare of the public.

The goal and objective of this contract will be tracked and monitored by the staff of DSS.

It is my recommendation that Contract No. DSS2000HR-25 be awarded to Beatty's Services, Inc. in the total amount of \$1,582,078.68, as specified above.

I respectfully recommend the adoption of the attached resolution.

LGT/VR/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/13/2024 - RAYMOND SOUKY, SECRETARY

**RESOLUTION**

**CONTRACT NO. DSS2000HR-25**

Upon a communication from the Commissioner of Social Services, be it hereby:

**RESOLVED**, that Contract No. DSS2000HR-25, for temporary personnel services for the Department of Social Services, be and is hereby awarded by the County of Westchester ("County") to the low bidder, Beatty's Services, Inc., in the total amount of \$1,582,078.68 for the full possible term of the contract, comprised of an amount of \$527,359.56 for the initial term of one (1) year, commencing on January 1, 2025; an amount of \$527,359.56 for the County's first one (1) year option thereafter, if exercised; and an amount of \$527,359.56 for the County's second one (1) year option thereafter, if exercised; and with all amounts being payable pursuant to the cost terms specified in the bid solicitation and the bid of the low bidder, and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that this contract is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this contract. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this contract or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contractor, then the contractor shall have the right to terminate this contract upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

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Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	1000:1000	4446		\$527,359.56

Budget Funding Year(s): 2025  
 Start Date: 1/1/2025 End Date: 12/31/2025  
 (must match resolution)

Funding Source:

Federal	35.82%	CFDA#(s)	N/A		
State	22.22 %	State ID#(s)	N/A		
Operating/Tax Levy	41.96%				
Capital	N/A				

Total NTE: \$527,359.56  
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT 12/19/2024 - RAYMOND SCULY, SECRETARY