



Department of Parks, Recreation
& Conservation

ID 113208

DATE: March 3, 2026

TO: Honorable Board of Acquisition and Contract

FROM: Kathleen M. O'Connor, Commissioner
Department of Parks, Recreation and Conservation

RE: Authority for the County of Westchester to enter into an agreement with Empress Ambulance Service, LLC for the provision of Ambulance Services and Emergency Medical Technicians to create an onsite Emergency Health Care Facility at Various Special Events in Westchester County for a three-year term from May 1, 2026 through April 30, 2029, in an amount not to exceed \$114,100.00, payable pursuant to an approved budget and subject to County appropriations.

Authority is requested for the County of Westchester (the "County"), acting by and through the Department of Parks, Recreation & Conservation (the "Department"), to enter into an agreement with Empress Ambulance Service, LLC, 722 Nepperhan Avenue; Yonkers, New York 10703 ("Empress"), to provide Ambulance Services and Emergency Medical Technicians to create an onsite Emergency Health Care Facility at Various Special Events in Westchester County for a three-year term from May 1, 2026 through April 30, 2029, in an amount not to exceed \$84,100.00, plus \$30,000.00 for miscellaneous additional events, for a total amount not to exceed \$114,100.00, payable pursuant to an approved budget (the "Agreement").

In accordance with the Westchester County Procurement Policy, the County, acting by and through its Department, issued a Requests for Proposals ("RFP") on February 12, 2026 with a return date of February 27, 2026. On this date, one (1) proposal was received. The proposal was reviewed by the Department and it was determined that Empress submitted the sole proposal in the amount of \$84,100.00, plus \$30,000.00 for miscellaneous additional events, for a total amount not to exceed \$114,100.00. After carefully reviewing and considering the proposal submitted by Empress, the Department determined that it satisfied all of the evaluation criteria outlined in the RFP. In addition, the Department

analyzed the proposed cost for the services and found that it is reasonable. Based on the Department's review of the proposal from Empress, the Department is satisfied that it is a reasonable vendor for these services.

The goals and objectives of this Agreement are to provide any necessary medical care while patrons are attending Westchester County PRC events. This Agreement will serve a public purpose by providing an ambulance and Emergency Medical Technicians for the public while attending events at various PRC facilities. It will also promote fiscal responsibility as the County will benefit from the additional revenue generated by the events related to this Agreement.

The goals and objectives of this Agreement will be tracked and monitored by Department staff through site visits to facilities hosting related events.

Approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/09/2026 - RAYMOND SCULKA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through the Department of Parks, Recreation and Conservation, is hereby authorized to enter into Agreement with Empress Ambulance Service, LLC, 722 Nepperhan Avenue; Yonkers, New York 10703, to provide Ambulance Services and Emergency Medical Technicians to create an onsite Emergency Health Care Facility at Various Special Events in Westchester County, for a three-year term from May 1, 2026 through April 30, 2029 in an amount not to exceed \$84,100.00, plus \$30,000.00 for miscellaneous additional events, for a total amount not to exceed \$114,100.00, payable pursuant to an approved budget (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes hereof.

Original Agreement	\$114,100.00
This Amendment	\$ _____
TOTAL	\$114,100.00

Agreement # PRC-1505

Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
165	42	7700	4380		\$ 35,200
165	42	7700	4380		\$ 37,900
165	42	7700	4380		\$ 41,000

2026
2027
2028

Budget Funding Year(s): 2026-2029 Start Date: 5/1/2026 End Date: 4/30/2029

Funding Source: (must match resolution)	Tax Dollars: _____ x _____
	State Aid _____
\$114,100.00 _____	Federal Aid: _____

(must match resolution)

Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/09/2026 - RAYMOND SCULKY, SECRETARY