



Kenneth W. Jenkins  
Westchester County Executive

Department of Social Services  
Leonard G. Townes  
Commissioner

112581

DATE: November 25, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Feeding Westchester, Inc. to assist non-profit food distribution centers for the period from January 1, 2026 through December 31, 2026, in an amount not to exceed \$730,000.00, to be paid in accordance with an approved budget and subject to appropriations.

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Transmitted herewith is a resolution requesting authority from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement with Feeding Westchester, Inc. ("Feeding Westchester"), pursuant to which Feeding Westchester will assist non-profit food distribution centers in collecting, storing and distributing food and providing technical assistance to all qualified non-profit anti-hunger programs that distribute this food free of charge to the ill, needy and infants in their immediate community in Westchester County, for the period January 1, 2026 through December 31, 2026, in an amount not to exceed \$730,000.00, to be paid in accordance with an approved program budget and subject to appropriations (DSS7003-26; the "Agreement").

The public purpose of the proposed Agreement is the distribution of food to non-profit food distribution centers (food pantries, soup kitchens, etc.) who in turn distribute the food to needy individuals and families in the community.

The goal and objective of the Agreement is to assist in collecting, storing and distributing food and providing technical assistance to all qualified non-profit anti-hunger programs that distribute this food free of charge to the ill, the needy and infants in their immediate communities.

The goals and objectives are in the best interests of the County in terms of public health and safety as they are intended to reduce county-wide food insecurity and

provide food for those who are hungry or at risk of hunger. By providing healthy food to the needy, the Department assists in promoting healthy consumption thereby reducing county-wide levels of food insecurity.

The goals and objectives are in the best interests of the County in terms of fiscal responsibility because the need for food has increased dramatically due to the economy and inflationary costs. People, who are receiving assistance, including food stamps, may not have sufficient food by month's end. Some people who have become poor due to the recent economic condition may not even qualify for any assistance, or may require supplemental food even with the provision of food stamps. The service that Feeding Westchester provides is aligned with the goals of the Department, which is to assist families and individuals with their basic needs until they can become self-sufficient. This Agreement is aimed at assisting with the distribution of good nutritional food to the hungry and homeless population, which will ensure their health and well-being. This program will satisfy the needs of individuals who are hungry and homeless but do not wish to make an application for Public Assistance or Food Stamp benefits, thereby easing the financial burden on taxpayers.

The goals and objectives of the Agreement will be tracked and monitored through performance measurement indicators approved by the Department. They include, but are not limited to, submission of monthly statistics and quarterly reports.

Based on the Performance Measurement Indicators, the Department is able to report that from January 1, 2025 through September 30, 2025, Feeding Westchester was successful in meeting the target under this program. Listed below are the outcomes for 2025:

1. In 2025 Feeding Westchester served a total average of 229,000 individuals per month:
  - i. 112,000 were adults
  - ii. 77,000 were children
  - iii. 40,000 were seniors
2. In 2025, approximately 175 partners with a total of 278 member programs received food for distribution.

The procurement of this agreement is exempt from application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xiv) thereof. It should be noted that this agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as there is no federal funding for this program.

Accordingly, authority is requested for the County of Westchester to enter into an Agreement with Feeding Westchester, Inc. to operate the above said program.

A resolution requesting the same is annexed hereto for your Honorable Board's approval.

LGT/CJ/fb

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with Feeding Westchester, Inc. ("Feeding Westchester"), pursuant to which Feeding Westchester will assist non-profit food distribution centers in collecting, storing and distributing food and providing technical assistance to all qualified non-profit anti-hunger programs that distribute this food free of charge to the ill, needy and infants in their immediate community in Westchester County, for the period from January 1, 2026 through December 31, 2026 for an amount not to exceed \$730,000.00, to be paid in accordance with an approved program budget (DSS7003-26; the "Agreement"); and be it further

RESOLVED, that the Agreement is subject to County Appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of impact of the New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate the Agreement or to renegotiate the amount and rate approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then Feeding Westchester shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take such other actions necessary to effectuate the purposes hereof.

**1. Account to be Charged/Credited:**

| Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars      |
|------|-------|--|--------------------|---------------|--------------|
| 101  | 22    | 8900                                   | 5960               |               | \$730,000.00 |

**2. Budget Funding Year(s):** 2026

Start Date: January 1, 2026 End Date: December 31, 2026  
(must match resolution)

**3. Funding Source:**

|                     |      |              |     |  |  |
|---------------------|------|--------------|-----|--|--|
| Federal             | 0%   | CFDA#(s)     | N/A |  |  |
| State               | 0%   | State ID#(s) | N/A |  |  |
| Operating/ Tax Levy | 100% |              |     |  |  |
| Capital             | 0%   |              |     |  |  |

**4. Total NTE:** \$730,000.00  
(must match resolution)