



Kenneth W. Jenkins  
County Executive

Department of Emergency Services

Susan Spear  
Commissioner



111935

Memorandum

TO: Board of Acquisition and Contract

FROM: Susan Spear  
Commissioner of Emergency Services

DATE: September 23, 2025

SUBJECT: Authorization to amend a grant agreement with the New York State Division of Homeland Security and Emergency Services to accept \$582,967.00 in federal grant funds under the FY2022 State Homeland Security grant program, for the maintenance of County emergency planning activities, for the period September 1, 2022 through August 31, 2025, in order to retroactively extend the term thereof by one year, until August 31, 2026, modify certain budget line item costs and expenses and revise certain Grant goals and objectives.

By resolution adopted by your Honorable Board on November 3, 2022, the County of Westchester (the "County"), acting by and through its Department of Emergency Services (the "Department"), was authorized to enter into a grant agreement – DHSES WM22190191/ Project No. SH22-1023-D00 (the "Grant Agreement") with the New York State Division of Homeland Security and Emergency Services (the "State") to accept federal grant funds to, among other things, assist the County in its efforts to prevent and address terrorist attacks and mitigate against man-made and natural hazards, protect the County residents, the County's critical infrastructure and key resources, and prepare to respond to and recover from both man-made and natural disasters, in compliance with the FY2022 State Homeland Security grant program ("FY2022 SHSP Grant Program"), for the period September 1, 2022 through August 31, 2025, for a total amount not-to-exceed \$582,967.00. The Grant Agreement was executed.

Authority is now respectfully requested from your Honorable Board to amend the Grant Agreement ("Grant Amendment – Project SH22-1023-D01" or "Grant Amendment") in order to (i) retroactively extend the term thereof by one year, from September 1, 2025 through August 31, 2026; (ii) modify certain budget line item costs and expenses by increasing funding for the purchase of special response team equipment and supplies; and (iii) supplement certain Grant

goals and objectives. The terms of the Grant Amendment supersede the terms of the Grant Agreement.

Pursuant to the Grant Amendment, Westchester is to continue to fund certain projects such as interoperable communications upgrades and personal protective equipment, training requirements with an emphasis on the purchase of special response team equipment and supplies.

All other provisions of the Grant Agreement that do not conflict with the terms of the Grant Amendment will remain in full force and effect.

The goals and objectives of this Grant Agreement, as amended by the Grant Amendment are to address vulnerabilities and develop capabilities to meet target capabilities as outlined in the federal Homeland Security Grant Program guidelines. This includes providing assistance to and support for surveillance, detection, interdiction, response, mitigation, operations and recovery from man-made and natural disasters.

This Grant Amendment will serve the public's best interest as it will enhance emergency preparedness and thereby preserve the health, safety and general welfare of Westchester County residents.

The Department will monitor the progression of the work plan associated with the Grant Amendment to ensure compliance and progress in meeting the goals and objectives of this program and will monitor the effectiveness of this Grant Amendment through a series of performance measures required by the State.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

In view of the importance of this program, I recommend approval of the attached resolution.

SS/cmc  
Attachment

## RESOLUTION

Upon a communication from the Acting Commissioner of Emergency Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Emergency Services, is authorized to amend grant agreement - DHSES WM22190201/Project No. SH22-1023-D00 ("Grant Amendment") with the New York State Division of Homeland Security and Emergency Services (the "State") to accept federal grant funds in an amount not-to-exceed \$582,967.00, for the period September 1, 2022 through August 31, 2025, in order to (i) retroactively extend the term thereof by one year, from September 1, 2025 through August 31, 2026; (ii) modify certain budget line item costs and expenses by increasing funding for the purchase of special response team equipment and supplies; and (iii) revise certain Grant goals and objectives; and be it further

**RESOLVED**, that the terms of the Grant Amendment shall supersede the terms of the Grant Agreement. All other provisions of the Grant Agreement that do not conflict with the terms of the Grant Amendment shall remain in full force and effect.

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be  
Charged/credited

Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
263	20	390X	9853	T390	8000	\$0.00

Budget Funding Year(s)  
(must match resolution)

2025-2026

Start Date

09/01/2025

End Date

08/31/2026

Funding Source

Tax Dollars N/A

State Aid

\$0.00

(must match resolution)

Federal Aid \$0.00

Other