

ID 113405

Date: March 31, 2026

To: Board of Acquisition and Contract

From: Kathleen M. O'Connor
Commissioner of Parks, Recreation and Conservation

Re: Resolution Authorizing the County of Westchester to enter into a License Agreement with Ninth District, Federated Garden Clubs of New York State, Inc., for the use of space at Lasdon Public Gardens as their District Headquarters for the period from January 1, 2026 through December 31, 2030, with the County having the sole option to renew the license agreement for an additional five (5) year term.

Authority is hereby requested for the County of Westchester (the "County") to enter into a license agreement (the "Agreement") with Ninth District, Federated Garden Clubs of New York State, Inc., Rte. 35, Katonah, New York 10536 (the "Garden Club") for the Garden Club's use of space at the County facility known as Lasdon Public Gardens ("Lasdon") as their District Headquarters for the period from January 1, 2026 through December 31, 2030, with the County having the sole option to renew the Agreement for an additional five (5) year term on the same terms and conditions.

As compensation to the County for this license to use office and meeting space at Lasdon, the Garden Club will pay to the County an annual license fee of \$1.00 and provide, at no cost to the County, a minimum of two (2) flower shows or programs per year on horticultural topics, provide various support services to the County during events and programs at Lasdon, allow the County to utilize various items of personal property belonging to the Garden Club and stored at Lasdon for various events and programs held by the County at Lasdon.

Should the County exercise its sole option to extend the Agreement for the period from January 1, 2031 through December 31, 2035, the Garden Club shall continue to pay to the County an annual license fee of \$1.00 as well as provide, at no cost to the County, the programs and services set forth above.

The goals and objectives of this Agreement are to allow for the continued support of horticultural programs offered at Lasdon. The Garden Club represents all of the major garden clubs within the County making up approximately 900 individuals who support the Park. Additionally, the Garden Club raises funds for

the Conservatory project through donations from their shows. The goals and objectives will be tracked and monitored by Park staff who organize the various events and programs.

This Agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/16/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into a license agreement (the "Agreement") with Ninth District Federated Garden Clubs of New York State, Inc., Rte. 35, Katonah, New York 10536 (the "Garden Club"), for the Garden Club's use of space at the County facility known as Lasdon Public Gardens as their District Headquarters, for the period from January 1, 2026 through December 31, 2030, with the County having the sole option to renew the Agreement for an additional five (5) year term on the same terms and conditions; and be it further

RESOLVED, that for the privilege of using the licensed area for office and meeting space, the Garden Club will pay to the County an annual license fee of \$1.00; and be it further

RESOLVED, that as additional consideration for use of the licensed area, the Garden Club will provide, at no cost to the County, a minimum of two (2) flower shows or programs per year on horticultural topics, provide various support services to the County during events and programs at Lasdon, allow the County to utilize various items of personal property belonging to the Garden Club and stored at Lasdon for various events and programs held by the County at Lasdon; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
DATE: 01/15/2026
RAYMOND SCULKA, SECRETARY

Original Agreement \$5.00
 First Amendment \$
This Amendment \$ _____
 TOTAL \$5.00

Agreement # PRC-1510

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	5100	9289		\$1.00	2026
165	42	5100	9289		\$1.00	2027
165	42	5100	9289		\$1.00	2028
165	42	5100	9289		\$1.00	2029
165	42	5100	9289		\$1.00	2030

Budget Funding Year(s) 2026-2030 Start Date 1/1/26 End Date 12/31/30
 (must match resolution)

Funding Source

Tax Dollars _____

State Aid _____

\$ 5.00

(must match resolution)

Federal Aid _____

Other revenue _____

APPROVED BOARD OF ACQUISITION & CONTRACTS 04/16/2026 - RAYMOND SULKY, SECRETARY