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To: Honorable Members of the Board of Acquisition and Contract

From: Honorable Kenneth W. Jenkins
Westchester County Executive

Date: March 10, 2026

Subject: Resolution to exempt the procurement of an agreement with Animal Welfare League of Westchester County, Inc. pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy.

Authority is hereby requested from your Honorable Board to exempt the procurement of an agreement (the "Agreement") between the County of Westchester (the "County") and Animal Welfare League of Westchester County, Inc. ("AWL"), pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy. AWL will provide animal welfare services for a term commencing on March 15, 2026 and continuing through March 14, 2027.

Ordinarily under Section 5(b) of the Westchester County Procurement Policy, the County is required to solicit written quotations from no fewer than three entities customarily providing the requested services. However, AWL has successfully provided these specialized services through contracts with the County for over twenty-five (25) years. Furthermore, it has arranged for spaying and neutering, education, home to home pet adoption, emergency aid and numerous other services to benefit pets and their owners. Staffed primarily by volunteers and supported by public contributions, AWL has provided an extensive education program with a modest budget.

The proposed Agreement will serve a public purpose by educating the public about the proper treatment of animals, including the need for spaying and neutering of pets, as well as their proper care and feeding. In addition, AWL will assist residents who could not otherwise afford to keep their pets and assist County pet owners with resources to locate their lost pets.

The goals and objectives of the proposed Agreement are for AWL to provide information and referral services to pet owners as needed for local agencies providing a public humane trap, spay and release ("TSR") program for pets, which includes subsidizing the spay or neutering of owned animals of people in need of services, emergency aid, and a centralized pet locating service, pursuant to Section 111 of the New York Agriculture and Markets Law.

The goals and objectives of the proposed Agreement will be tracked and monitored by the County Executive's Office.

Given AWL's experience, capabilities, and past work for Westchester County, it is proposed that the best interests of the County would be served by again exempting the procurement of the proposed Agreement from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

I respectfully recommend the adoption of the attached resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an agreement with Animal Welfare League of Westchester County, Inc. ("AWL"), for a term commencing on March 15, 2026 and continuing through March 14, 2027, pursuant to which AWL will provide animal welfare services.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SCULNY, SECRETARY