



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112139

DATE: November 19, 2025

TO: Board of Acquisition and

FROM: Leonard G. Townes
Commissioner, Department of Social Services

RE: Resolution authorizing the County of Westchester to exercise the third of its four (4) one year options under an agreement with Westchester Community Opportunity Program, Inc for the provision of all services needed to provide and operate an emergency overnight shelter, and day program, for up to eighty (80) single adults at 19 Washington Avenue in the City of New Rochelle, and thereby: 1) extend the term thereof by one (1) year, from January 1, 2026 through December 31, 2026; and 2) increase the not-to-exceed amount by \$1,117,589.00

By resolution approved on December 8, 2022 (the "December 8th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), pursuant to which WestCOP would provide all services needed to operate an emergency overnight shelter, and day program, for up to eighty (80) single adults (the "Services"), at 19 Washington Avenue in the City of New Rochelle, for an amount not-to-exceed \$1,054,329.00, for the period from January 1, 2023 through December 31, 2023 (the "Initial Term"), with the County having the sole option to extend the term for up to four (4) additional one (1) year terms (each an "Option Term"), on the same terms as the Initial Term, except for differences in costs for each Option Term, with the not-to-exceed amount for each Option Term being payable in accordance with the approved option year budgets submitted by WestCOP in its proposal. The Agreement was subsequently executed.

By a resolution approved on December 21, 2023, your Honorable Board authorized the County to exercise the first of its four (4) one-year renewal options to extend the term of the agreement for one year, commencing on January 1, 2024 and expiring on December 31, 2024, for an amount not-to-exceed \$1,054,329.00, upon the same terms and conditions, and pursuant to an approved budget (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by a resolution approved on December 19, 2024, your Honorable Board authorized the County to exercise the second of its four (4) one year renewal options to extend the term of the agreement for one year, commencing on January 1, 2025 through December 31, 2025, for a not-to-exceed amount of \$1,117,589.00, upon the same terms and conditions, and pursuant to an approved budget (the "Second Amendment"). The Second Amendment was subsequently executed.

Authority is now requested from your Honorable Board to amend the Agreement (the "Third Amendment") in order for the County to exercise the third of its four (4) one-year renewal options to extend the term of the agreement for one year, commencing on January 1, 2026 and expiring on December 31, 2026, for a not-to-exceed amount of \$1,117,589.00, upon the same terms and conditions.

The proposed Third Amendment will serve a public purpose by enabling the County to provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places. The proposed Third Amendment will also serve a public purpose by enabling the County to provide a safe, warm place for homeless individuals during the daytime via a day program.

The goal and objective of the proposed Agreement is to enable the County to both provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places, and provide a safe, warm place for homeless individuals during the daytime via a day program.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of health and safety, as enabling the County to both provide a safe, supervised place to sleep at night for homeless individuals who are outside the County's shelter system and might otherwise be forced to sleep in public places, and provide a safe, warm place for homeless individuals during the daytime via a day program, will ultimately help ensure the health and safety of such persons.

The goal and objective of the proposed Agreement will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the attached Resolution.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise the third of its four (4) one year options under an agreement with the Westchester Community Opportunity Program, Inc. ("WestCOP"), for the provision of all services needed to operate an emergency overnight shelter, and day program, for up to eighty (80) single adults, at 19 Washington Avenue in the City of New Rochelle (the "Agreement"), and amend the Agreement by: 1) extending its term by one (1) year, from January 1, 2026 through December 31, 2026 (the "Third Option Term"), and 2) increasing its not-to-exceed amount by \$1,117,589.00 to pay for the services during the Third Option Term (DSS3012-C-23); and be it further

RESOLVED, that this Agreement, as hereby amended, is subject to County appropriations; and be it further

RESOLVED, that this Agreement, as hereby amended, is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Initial Agreement	\$ 1,054,329.00
First Amendment Option 1	\$ 1,054,329.00
Second Amendment Option 2	\$ 1,117,589.00
This Amendment Option 3	\$ 1,117,589.00
New Total NTE:	\$ 4,343,836.00

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5860		\$1,117,589.00

Budget Funding Year(s): 2026

Start Date: 1/1/2026 End Date: 12/31/2026
(must match resolution)

Funding Source:

Federal	0%	CFDA#(s)			
State	29%	State ID#(s)			
Operating/Tax Levy	71%				
Capital	0%				

Total NTE: \$1,117,589.00
(must match resolution)