



Kenneth W. Jenkins  
County Executive

Department of Senior Programs and Services

Mae Carpenter  
Commissioner

**112596**

**DATE:** November 25, 2025

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Authority to amend grant agreements with New York State, acting by and through its Office for the Aging, to increase their total aggregate not-to-exceed amount by \$350,232.22 from an amount not to exceed \$4,011,370.00 to a new total aggregate amount not to exceed \$4,361,602.22, to provide adjusted funding for the provision of various support services for the elderly under Titles III-B, III-C and the Nutrition Services Incentive Program, III-D, and III-E of the Older Americans Act.

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By resolution approved on February 22, 2024, your Honorable Board authorized the County of Westchester ("County"), acting by and through its Department of Senior Programs and Services ("Department"), to enter into grant agreements ("Grant Agreements") with New York State, acting by and through its Office for the Aging, to accept grant funds in a total aggregate amount not to exceed \$4,011,370.00 for the provision of various support services for the elderly under Titles III-B, III-C and the Nutrition Services Incentive Program ("NSIP"), III-D, and III-E of the Older Americans Act, for the term commencing retroactively on January 1, 2024 and continuing through December 31, 2024, except for the NSIP grant agreement, which was for the term commencing retroactively on October 1, 2023 and continuing through September 30, 2024. The Grant Agreements were subsequently executed.

The County now seeks authority from your Honorable Board to amend the Grant Agreements to increase their total aggregate not-to-exceed amount by \$350,232.22 from an amount not to exceed \$4,011,370.00 to a new total aggregate amount not to exceed \$4,361,602.22, to provide adjusted funding for the provision of various support services for the elderly under Titles III-B, III-C and the Nutrition Services Incentive Program, III-D, and III-E of the Older Americans Act. The individual funding for each grant agreement will be modified and allocated according to the table below:

<b><u>Grant Funds:</u></b>	<b>Title III-B</b>	<b>Title III-C &amp; NSIP</b>	<b>Title III-D</b>	<b>Title III-E</b>
Original Agreement	\$1,097,891.00	\$2,123,230.00	\$62,253.00	\$727,996.00
Amendment 1	- \$86,030.00	+ \$497,757.22	+ \$4,902.00	- \$66,397.00
<b>Total</b>	<b>\$1,011,861.00</b>	<b>\$2,620,987.22</b>	<b>\$67,155.00</b>	<b>\$661,599.00</b>

All other terms and conditions of the Grant Agreements shall remain unchanged.

The additional funds provided under the Title III-C grant agreements will be used to reimburse providers for 2024 overserved meal units. The additional funds provided under the Title III-D grant agreement will be retained by the Department for direct services to seniors.

The goals and objectives of the Grant Agreements are to continue to allow County seniors to stay and/or live in their homes and/or communities and avoid placement in institutions. The various services provided through the Grant Agreements will assist in attaining these goals/objectives by providing community maintenance for County seniors.

The goals and objectives of the Grant Agreements are in the best interest of the County because they serve as a means of providing funding to expand services to seniors, especially those seniors who are at increased risk of isolation and malnutrition in an effort to delay or divert them from institutionalization, thereby reducing Medicaid costs to the County.

The goals and objectives of the Grant Agreements are tracked and monitored through monthly reporting activities and reviews to determine if performance goals and objectives of the Grant Agreements are being met in a fiscally responsible and appropriate fashion.

The Grant Agreements are for the acceptance of grant funds; therefore, they do not constitute procurements. Accordingly, the Grant Agreements are not subject to the Westchester County Procurement Policy and Procedures.

I certify that my Department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant ("Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I respectfully recommend your Honorable Board's approval of the attached Resolution.

MC/SJ/mcz

Att.

## **RESOLUTION**

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED**, that the County of Westchester, acting by and through its Department of Senior Programs and Services, is hereby authorized to amend grant agreements ("Grant Agreements") with New York State, acting by and through its Office for the Aging, to increase their total aggregate not to exceed amount by \$350,232.22 from an amount not to exceed \$4,011,370.00 to a new total aggregate amount not to exceed \$4,361,602.22, to provide adjusted funding for the provision of various support services for the elderly under Titles III-B, III-C and the Nutrition Services Incentive Program, III-D, and III-E of the Older Americans Act. The individual funding for each grant agreement will be modified and allocated according to the table below:

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and be it further

**RESOLVED**, that all other terms and conditions of the Grant Agreements shall remain in full force and effect, and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

**[BUDGET BOXES FOLLOW]**

Grant Agreements: \$4,361,602.22

Account to be credited:	Fund	Dept.	Major Program Program & Phase, Unit	Sub-Unit	Object/Su Object	Trust Account	Dollars
Title III-B	263	85	686Z	GRNT	9853	T686	\$1,011,861.00
Title III-C-1	263	85	941Z	GRNT	9853	T-941	\$1,455,888.11
Title III-C-2	263	85	942Z	GRNT	9853	T 942	\$1,051,908.00
Title III-D	263	85	943Z	GRNT	9853	T-943	\$67,155.00
Title III-E	263	85	448Z	GRNT	9853	T -448	\$661,599.00
NSIP	263	85	939Y	GRNT	9853	T 939	\$113,191.11
Aggregate Total							\$4,361,602.22

Budget Funding Year(s) 2024  
(must match resolution)

Unit 939Y 2023 - 2024

Start Date 1/1/2024

Start Date 10/1/2023

End Date 12/31/2024

End Date 9/30/2024

Funding Source

County

Tax Dollars \$ 0

State Aid \$ 0

Federal Aid \$4,361,602.22

\$4,361,602.22  
(must match resolution)