



Memorandum  
Department of Health  
11 Martine Avenue, 12<sup>th</sup> Floor  
White Plains, N.Y. 10606

**112362**

**DATE:** November 25, 2025

**TO:** Board of Acquisition and Contract

**FROM:** Sherlita Amler, M.D.  
Commissioner of Health

**RE:** Authorization to enter into an Agreement with Tandym Group, LLC for the provision of temporary per diem licensed and support staff positions for Westchester County Department of Health STI, TB and immunization clinics and community vaccination clinics, all positions as needed, for a term commencing on January 1, 2026 and continuing through December 31, 2026, in an amount not-to-exceed \$25,000, payable at the stated contract rates in Schedule "A"

Authority is requested for the County of Westchester (the "County"), acting by and through its Department of Health ("WCDH"), to enter into an agreement with Tandym Group, LLC ("Tandym"), pursuant to which Tandym will provide the WCDH with temporary per diem licensed and support staff positions for the WCDH STI, TB and Immunization clinics and community vaccination clinics (the "Services"), all positions as needed, for a term commencing ON January 1, 2026 and continuing through December 31, 2026, in an amount not-to-exceed \$25,000, payable at the stated contract rates (the "Agreement").

The Services will be used only as needed, either in the event of WCDH clinic staff persons being out on sick leave or the scheduling of a community pop-up vaccination clinic to address a possible outbreak of an emergent disease.

The proposed Agreement will serve a public purpose in protecting the public health of County residents, especially the recent vulnerable migrant and asylum residents, by ensuring that the WCDH STI, TB and Immunization clinics are fully staffed to serve this population and other County residents.

The goals and objectives of the proposed Agreement are to minimize the spread of these serious communicable diseases, test and treat if needed. In addition, the Services can also provide for additional staffing should there be an outbreak of an emergent disease that requires swift action

The goals and objectives of the proposed Agreement will be tracked and monitored by the supervisory clinic staff of the WCDH.

The proposed Agreement is exempt from the County's Procurement Policy pursuant to Section 3(a)(viii) thereof.

Accordingly, the attached resolution is submitted for your consideration.

SA/RR/dc  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/04/2025 - RAYMOND SCULKY, SECRETARY

## **RESOLUTION**

Upon a communication from the Commissioner of the Department of Health, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Health, is authorized to enter into an agreement with the Tandym Group, LLC ("Tandym"), pursuant to which Tandym will provide temporary per diem licensed and support staff positions for Westchester County Department of Health STI, TB and immunization clinics and community vaccination clinics, all positions as needed, for a term commencing January 1, 2026 and continuing through December 31, 2026 in an amount not-to-exceed \$25,000, payable at the stated contract rates in Schedule "A" (the "Agreement"); and be it further

**RESOLVED**, that this agreement is subject to County appropriations; and be it further

**RESOLVED**, that each of the agreements is subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the agreements. Each of the agreements shall contain a provision that the County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of the State Budget or any amendments thereto, and for a reasonable period of time after such releases(s) or adoption(s) to conduct an analysis of the impacts of any State Budget on County finances. After such analysis, the County shall retain the right to either terminate the agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount and/or rate to any of the above Contractors, then the Contractor(s) shall have the right to terminate the Agreement upon reasonable prior written notice; and, be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	101	27	0010	4380		\$25,000

Budget Funding Year(s) (must match resolution)      2026      Start Date    01/01/2026      End Date    12/31/2026

Funding Source	Tax Dollars	\$16,000
	State Aid	\$9,000
<b>\$25,000</b>	Federal Aid	
(must match resolution)	Other	

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## **SCHEDULE "A"**

### **RATES**

#### **Payment Hourly rates for specific roles:**

RNs (\$94 per/hour)

NP (\$150 per/hour)

Certified Nurse Assistant (\$55 per/hour)

Medical Assistant (\$55 per/hour)

Patient Services Reps (\$50 per/hour)

LPNs (\$68 per/hour) · EMT (\$65 per/hour)

Medical and Clinical Laboratory Technicians (\$60 per hour)

Patient Services Rep-Team Lead (\$60 per hour)

Office Assistant \$50

Social Worker \$65

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