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TO: The Honorable, Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner

DATE: October 29, 2025

SUBJECT: Resolution to Award to the Second Low Bidder
Contract No. **EF-2504**
Maintenance and Service of Emergency Generators
Department of Environmental Facilities
Various Locations
Westchester County, New York

Contractor: Gentech Ltd

Amount: \$817,645.50

On October 15, 2025 the County of Westchester ("County") received and opened four (4) bids for Contract No. EF-2504 for Maintenance and Service of Emergency Generators, Department of Environmental Facilities, Various Locations, New York ("Contract").

The apparent low bidder, Northeast Generator, Inc., did not satisfy all of the bid requirements and the bid that they submitted did not fill in all the required bid line items and therefore was considered incomplete and non-responsive. The second low bid submitted by Gentech Ltd, was determined to be in compliance with bid requirements. Therefore, it is recommended to award the contract to the second low bidder, Gentech Ltd.

The Contract is for a two (2) year duration starting on February 1, 2026 and expiring on January 31, 2028. The Contract includes an option to extend the Contract for one (1) additional two-year term by mutual consent of the contractor and the County with all prices, terms and conditions remaining the same as the original contract.

The bids were reviewed by the Department of Environmental Facilities ("Department") and it was determined that Gentech Ltd submitted the second low bid in the amount of \$817,645.50.

The second low bidder has been investigated and it has been found that Gentech Ltd:

- ☒ Performed satisfactory work in the past for the County.
- ☐ Past experience has been investigated and found satisfactory.

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Funds for this project are available in the:

- ☐ Capital Budget
- ☐ Non-Recurring Budget
- ☒ Operating Budget
- ☐ Other

The work under this Contract consists of providing all necessary labor, materials, parts and equipment required to fully maintain and provide service for Emergency Generators and Automatic Transfer Switches at Department facilities located throughout Westchester County. There are sixty nine (69) generators that are to be maintained as part of this Contract.

The contractor will provide annual inspections and preventative maintenance services to ensure the County emergency generators function properly when needed during power failures and other emergency conditions. In addition, on-call services will be available in the event of a problem that cannot be resolved by Department personnel. The contractor will provide specialized technicians who have the required training and experience to work on the County equipment systems. In addition, the County received fixed prices for rental generators that will be utilized in the event additional standby power is required.

The goals and objectives of the Contract are to obtain services that will allow the Department to maintain its emergency generators in peak operating condition. During the two-year term of the Contract, Department personnel will track and monitor the required preventive maintenance, and on-call repairs using written service reports which will be signed by supervisory staff. These service reports are to be submitted with each payment request. The contractor will be responsible to comply with all applicable regulations and codes.

This Contract is deemed to fulfill a public purpose as the services provided under this Contract protect the building and facilities owned by the County of Westchester and enable the Department to carry out its basic mission to provide wastewater treatment and maintaining satisfactory water quality.

It is my recommendation that Contract No. EF-2504 be awarded to Gentech Ltd., in the amount of \$817,645.50 subject to County appropriations.

A proposed form of Resolution is attached.

RESOLUTION

Upon communication from the Commissioner of Environmental Facilities

WHEREAS on October 15, 2025 the County of Westchester ("County") received and opened four (4) bids for Contract No. EF-2504 for Maintenance and Service of Emergency Generators, Department of Environmental Facilities, Various Locations, New York; and

WHEREAS the apparent low bidder, Northeast Generator, Inc., did not satisfy all of the bid requirements and the bid that they submitted did not fill in all the required bid line items and therefore was considered incomplete and non-responsive; and

WHEREAS the second lowest bidder, Gentech Ltd, complied with all bid specifications; now, therefore, be it

RESOLVED, that Contract No. EF-2504 Maintenance and Service of Emergency Generators, Department of Environmental Facilities, Various Locations, New York be and is hereby awarded by the County to the second low bidder, Gentech Ltd., 3017 US Route 9W, New Windsor, NY 12553, in the amount of \$817,645.50 ("Agreement"); and be it further

RESOLVED, that this Agreement is for a term of two (2) years with an option to extend for one (1) additional two-year term by mutual consent of the contractor and the County, with all prices, terms and conditions remaining the same; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

