

111389

DATE: July 1, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution Authorizing a Second Amendment to an Agreement between the County of Westchester and the Port Chester Carver Center for site restorations of its parking lot in order to increase the dollar amount from \$200,000 to \$358,585 an increase of \$158,585.

By resolution approved on April 11, 2024, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with the Port Chester Carver Center (the "Carver Center"), pursuant to which the Carver Center would make site restorations to their existing parking lot (the "Agreement"). In consideration for repairing the parking lot, the County would pay the Carver Center a total amount not-to-exceed \$200,000 in Community Development Block Grant ("CDBG") funding from two program years, FY 2020 and FY 2023, pursuant to an approved budget. The original term of the Agreement was March 1, 2024 through April 28, 2025. The Agreement was subsequently executed.

Thereafter, on May 1, 2025, the County and the Carver Center entered into a First Amendment pursuant to which the Village agreed to change the expiration date from April 28, 2025 to April 30, 2026. The First Amendment was subsequently executed.

The parties now desire to further amend the Agreement in order to increase the dollar amount from \$200,000 to \$358,585, an increase of \$158,585. Additional funds are needed to complete the design of the project and to move forward with the restoration of the parking lot.

Except as specifically provided hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of this Project is to provide safety improvements to the parking lot to benefit the Carver Center staff, its vans, and visitors. The Project will be monitored by the Westchester County Department of Planning staff who will make site visits to ensure all contractual requirements are met.

This procurement is in compliance with the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xvi thereof, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program.

Act # 56-2023, adopted May 4, 2023, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, amending the FY 2019-2023 Consolidated Plan to include the FY 2023 Action Plan.

On May 4, 2023, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,239,544.00 in Community Development Block Grant (CDBG) funds.

Act # 141-2024, adopted August 5, 2024, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, including a FY 2024-2028 Consolidated Plan to include the FY 2024 Action Plan and to accept such Grants.

On August 29, 2024, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,438,390.00 in Community Development Block Grant (CDBG) funds.

I recommend approval of this amendment.

BPL/am/je
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester ("County") is authorized to further amend an Agreement with the Port Chester Carver Center (the "Carver Center"), pursuant to which the Carver Center would make site restorations to their existing parking lot for a term commencing on March 1, 2024 and continuing through April 28, 2026 for an amount not-to-exceed of \$200,000 (the "Agreement"), in order to increase the dollar amount from \$200,000 to \$358,585, an increase of \$158,585; and be it further

RESOLVED, that except as specifically provided hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$200,000.00
First Amendment	\$ 0.00
Second Amendment	<u>\$158,585.00</u>
	\$358,585.00

AGREEMENT NUMBER: C-67-23-U63

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	067Y	4380	T067	\$66,095.56
263	19	067Z	4380	T067	\$92,489.44

Budget Funding Year(s) (must match resolution)	<u>FY 2023 & 2024</u>	Start Date	<u>March 1, 2024</u>	End Date	<u>April 30, 2026</u>
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Funding Source

Tax Dollars _____

State Aid _____

\$158,585
(must match resolution)

Federal Aid \$158,585 – U.S. Department of Housing and Urban Development

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/03/2025 - RAYMOND SCULKY, SECRETARY