



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

111218

DATE: May 20, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester, acting by and through its Department of Social Services, to amend a grant agreement with the New York State Office of Children and Family Services in the amount of \$200,000 for the maintenance of the mobile van and salaries for the County's Mobile Stabilization and Mediation Response Program for the term April 1, 2024 through March 31, 2025; in order to: (1) extend the termination date of the grant agreement through September 30, 2025 and; (2) amend the agreement under the grant with Red Tie 05 dba Dolce Design New York to provide design assistance, print and installation of the custom logo that will wrap the County's mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the term September 1, 2024 through March 31, 2025, in an amount not to exceed \$15,000, in order to extend the termination date through September 30, 2025, payable pursuant to an approved budget.

By resolution approved on January 16, 2025, your Honorable Board authorized the County of Westchester (the "County") acting by and through the Department of Social Services (the "Department"), to retroactively: (1) enter into an agreement with the New York State Office of Children and Family Services ("OCFS") to accept a grant in the amount of \$200,000 to be utilized for resources and support needed to operationalize the services provided by the County's Mobile Stabilization and Mediation Response Unit by providing support for the staffing and maintenance of the County's mobile van for the term April 1, 2024 through March 31, 2025 (DSS6050-24; the "Grant Agreement"); and (2) enter into an agreement with Red Tie 05 dba Dolce Design New York to provide design assistance, print and installation of the custom logo that will wrap the County mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the term September 1, 2024 through March 31, 2025 for an amount not to exceed \$15,000, payable pursuant to an approved budget (DSS6050A-24; the "Agreement"). The Grant Agreement and the Agreement were subsequently executed.

OCFS informed the Department that it has extended the term of the County's Mobile Crises Response Program grant for the staffing and maintenance of the County's mobile van to a new termination date of September 30, 2025 in order to optimize utilization of the grant funds that were unexpended. Accordingly, authority is now respectfully requested from your Honorable Board for the County to; 1. amend the Grant Agreement with OCFS for the staffing and maintenance of the County's mobile van for the purpose of extending the termination from March 31, 2025 to a new termination date of September 30, 2025 (DSS6050-A-24, the "First Amendment to the Grant"), and; 2. amend the agreement under the grant with Red Tie 05 dba Dolce Design New York to provide design assistance, print and installation of the custom logo that will wrap the County's mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the purpose of extending the termination from March 31, 2025 to a new termination date of September 30, 2025 (DSS6050A-1-24; the "First Amendment to the Agreement").

The proposed first Amendment to the Grant Agreement with OCFS does not constitute a procurement and therefore, the provisions of the Westchester County Procurement Policy do not apply.

The procurement of the proposed First Amendment to the Agreement is in compliance with the Westchester County Procurement Policy and Procedures. The Department collected three written quotes from qualified vendors and Red Tie 05 dba Dolce Design New York was determined to provide the most advantageous offer to the County based on their price and ability to accommodate the size the mobile van to execute the services.

It should also be noted that the proposed First Amendment to the Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the federal funding for the Mobile Crisis Response Program falls under the Family First Prevention Services Act Social Services Block Grant. Nonetheless, the Department collected three written quotes from qualified vendors and Red Tie 05 dba Dolce Design New York was determined to provide the most advantageous offer.

Except as specifically amended hereby, all other terms and conditions of the Grant Agreement and the Agreement shall remain the same.

Accordingly, authority is hereby requested for the County, acting by and through the Department, to enter into the proposed First Amendment to the Grant Agreement, and enter into the proposed First Amendment to the Agreement to implement the County work plan under the Grant.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to amend a grant agreement with the New York State Office of Children and Family Services ("OCFS") pursuant to which the County will utilize for resources and support needed to operationalize the services provided by the County's Mobile Stabilization and Mediation Response Unit through funding to supplement staff salaries and maintenance of the County's mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the term April 1, 2024 through March 31, 2025 (DSS6050-24; the "Grant Agreement"), in order to extend the termination date to September 30, 2025 (DSS6050-A-24; the "First Amendment to the Grant Agreement") and; (2) amend an agreement with Red Tie 05 dba Dolce Design New York to provide design assistance, print and installation of the custom logo that will wrap the County mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the term September 1, 2024 through March 31, 2025 for an amount not to exceed \$15,000, payable pursuant to an approved budget (DSS6050A-24; the "Agreement"), in order to extend the termination date to September 30, 2025 (DSS6050A-1-24; the "First Amendment to the Agreement"); and be it further

RESOVLED, that except as amended hereby, all other terms and conditions of the Grant Agreement and the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

Account to be Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	Z032	9853	G032	\$0

Budget Funding Year(s): 2024-2025
Start Date:4/1/2024 End Date:9/30/2025
(must match resolution)

Account to be Charged:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	Z032	4380	G032	\$0

Budget Funding Year(s): 2024-2025
Start Date:9/1/2024 End Date:9/30/2025
(must match resolution)

Funding Source:

Federal	100%	CFDA#(s)	93.556		
State		State ID#(s)			
Operating/ Tax Levy					
Capital					

Total NTE: \$0
(must match resolution)