

ID #111776

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., PE  
Commissioner of Public Works and Transportation

**DATE:** September 2, 2025

**SUBJECT:** Authority to Enter into Agreement No. 25-927 in the matter of Engineering Services in connection with Infrastructure Improvements, Lasdon Park and Arboretum, Somers, New York

**Consultant:** Henningson, Durham & Richardson Architecture and Engineering, P.C.

**Agreement Amount:** \$415,500.00

Authority of your Honorable Board is hereby requested for the County of Westchester (the "County") acting by and through its Department of Public Works and Transportation (the "Department") to enter into Agreement No. 25-927 (the "Agreement") with Henningson, Durham & Richardson Architecture and Engineering, P.C. for Engineering Services in connection with Infrastructure Improvements, Lasdon Park and Arboretum, Somers, New York, for an amount not to exceed \$415,500.00 payable pursuant to an approved budget and subject to budget appropriations.

The Consultant shall provide design services during construction and construction administration services associated with this project. Design services during construction shall include shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the Consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment.

In 2019, the County previously entered into Agreement No. 19-909 (the "2019 Agreement") with the Consultant to provide design services associated with Infrastructure Improvements, Lasdon Park and Arboretum, Town of Somers, New York ("Project"). The County is satisfied with the quality of services that were provided pursuant to the 2019 Agreement. The 2019 Agreement cannot be amended for additional fee. The Project was bid and a construction contract was awarded to Scape-Tech Landscape Technology, Inc. on May 1, 2025. Construction is scheduled to begin in August 2025.

Authority to exempt this Agreement from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3 (a) xxi thereof has been submitted to your Honorable Board in accordance with a separate resolution of even date herewith.

The objective of this Project is to provide various infrastructure improvements at Lasdon Park and Arboretum. The Project work will replace existing septic systems, install sewer lines within the roadway, replace asphalt pavement on the entrance drive and add drainage features, replace the parking area near the Main House and Museum with porous pavement, provide walkway improvements, provide new septic infrastructure near the maintenance driveway, replace drainage features along the driveway to better manage storm water, and replace low retaining walls. This work is necessary to provide improved water quality and sanitary facilities that are in compliance with all applicable regulations. This Project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it enhances this recreational facility, thereby ensuring its safe use and enjoyment by the park's visitors.

The Department will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

I recommend adoption of the attached proposed Resolution.

HJG/BS/cg

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

**RESOLVED**, that approval is hereby granted for the County of Westchester (the “County”) acting by and through its Department of Public Works and Transportation (the “Department”) to enter into Agreement No. 25-927 (the “Agreement”) with the firm of Henningson, Durham & Richardson Architecture and Engineering, P.C. (the “Consultant”), 711 Westchester Avenue, Suite 103, White Plains, New York 10604, for Engineering Services in connection with Infrastructure Improvements, Lasdon Park and Arboretum, Somers, New York, for an amount not to exceed \$415,500.00 payable pursuant to an approved budget and subject to budget appropriations. The Consultant shall provide design services during construction and construction administration services associated with this project. Design services during construction shall include shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the Consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors’ applications for payment; and be it further

**RESOLVED**, that the Agreement shall commence upon the Consultant’s receipt of written notice from the Commissioner of the Department or his designee and that the completion date shall be December 31, 2029; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is authorized to execute any instruments and to take any actions reasonably necessary to implement this Resolution.

## Agreement No. 25-927

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	372	42	RLAS6-01-E	6120-03	BA# 233-2023	\$82,160.00
	372	42	RLAS6-01-I	6120-05	BA# 233-2023	\$333,340.00

Budget Funding Year(s): 2025 Start Date: 08/15/2025 End Date: 12/31/2029  
(must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./  
State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
Vendor No.: \_\_\_\_\_  
Federal Aid: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_  
(must match resolution) Other: \_\_\_\_\_