

**113870**

To: Honorable Members of the Board of Acquisition and Contract

From: Honorable Kenneth W. Jenkins  
Westchester County Executive

Date: June 4, 2026

Subject: Authority for the County of Westchester to amend its agreement with Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! in order to exercise the first of two options to renew an agreement for a renewal term commencing on January 1, 2026 and continuing through December 31, 2026 and increasing the not to exceed amount by \$25,000, pursuant to an approved budget.

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By resolution approved on March 20, 2025, your Honorable Board authorized the County of Westchester ("County") to enter into an agreement ("Agreement") with Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! ("Volunteer NY"), pursuant to which Volunteer NY will operate a program to encourage volunteerism, known as "Mobilizing More Volunteers", and a program to assist local nonprofits in handling additional volunteers, known as "Building the Capacity of Local Nonprofits", for a term commencing January 1, 2025 through December 31, 2025, for an amount not to exceed \$58,373.00 payable pursuant to an approved budget, with two County options to renew for two additional one-year periods on the same terms and conditions. The Agreement was subsequently executed.

Authority is now hereby requested from your Honorable Board for the County to exercise the first of its two options and thereby extend the term of the Agreement for an additional one-year period commencing on January 1, 2026 through December 31, 2026 ("First Option Term") and to increase the not to exceed amount of the Agreement by \$25,000 payable quarterly pursuant to an approved budget, bringing the total amount of the Agreement, as amended, to an amount not to exceed to \$83,373.00.

The County, at its sole option, may extend the term of the Agreement for one remaining extension period of one year, on the same terms and conditions, subject to the further approval of your Honorable Board.

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect.

The proposed Agreement will serve a public purpose by encouraging volunteerism in Westchester County, thereby increasing the ability of local nonprofits to help provide various services that might otherwise have to be provided by the County.

The goals and objectives of the proposed Agreement are for Volunteer NY to operate a program to encourage volunteerism, known as “Mobilizing More Volunteers”, and a program to assist local nonprofits in handling additional volunteers, known as “Building the Capacity of Local Nonprofits”.

The goals and objectives of the proposed Agreement will be tracked and monitored through quarterly reports.

Accordingly, authority is respectfully sought for the County to enter into the First Option Term with Volunteer NY.

# RESOLUTION

Upon a communication from the Westchester County Executive, be it hereby

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to amend its agreement (the “Agreement”) with Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! (“Volunteer NY”), pursuant to which Volunteer NY will operate a program to encourage volunteerism, known as “Mobilizing More Volunteers”, and a program to assist local nonprofits in handling additional volunteers, known as “Building the Capacity of Local Nonprofits”, in order to exercise the first of its two one-year renewal options, for a term commencing on January 1, 2026 and continuing through December 31, 2026 (the “First Option Term”); and be it further

**RESOLVED**, that in consideration for services to be rendered during the First Option Term, the County shall pay Volunteer NY an amount not to exceed \$25,000, payable quarterly and pursuant to an approved budget bringing the total amount not to exceed to \$83,373.00; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

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Agreement: \$58,373.00  
Frist amendment: \$25,000.00  
Total: \$83,373.00

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
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101	52	2508	5100	N/A	\$25,000	2026
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Budget Funding Year(s): 2026 Start Date: 1/1/2026 End Date: 12/31/2026  
(must match resolution)

\$25,000  
(must match resolution)

Funding Source: Tax Dollars \$25,000  
State Aid \_\_\_\_\_  
Federal Aid \_\_\_\_\_  
Other \_\_\_\_\_