



Memorandum
Office of the County Executive

Kenneth W. Jenkins
County Executive

111179

Date: May 22, 2025

To: The Honorable Board of Acquisition and Contract

From: Kenneth W. Jenkins
County Executive

Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with Rensselaer Polytechnic Institute to outline the expectations, engagement periods, deliverables, and costs for the collaboration with the County to enhance technical ability and workforce development in Westchester County, for a term from February 25, 2025 through December 31, 2025, for an amount not-to-exceed \$425,000.00, payable pursuant to an approved budget.

Authority of your Honorable Board is requested to exempt from the Westchester County Procurement Policy and Procedures ("Procurement Policy") the procurement of an agreement with Rensselaer Polytechnic Institute ("RPI") to outline the expectations, engagement periods, deliverables, and costs for the collaboration with the County to enhance technical ability and workforce development in Westchester County, for a term from February 25, 2025 through December 31, 2025, for an amount not-to-exceed \$425,000.00, payable pursuant to an approved budget.

Under this agreement, RPI will: hire a Community Liaison; gain approval for, and begin building an undergraduate technical/management degree completion program; market Rensselaer at Work programs to employers and professionals in Westchester County; collaborate with the County to build and maintain a locally available digital presence; evaluate the feasibility of an RPI engineering degree to be delivered in the County in subsequent years; and track and report progress on initiatives to appropriate County representatives. The County will: secure and disburse funding to RPI upon execution of the agreement; collaborate in marketing and public relations initiatives; include RPI in Westchester County industry groups, events, and employer relationships, as appropriate; and assist, as needed, in identifying a physical location for the Community Liaison.

Pursuant to Section 3(a)(xxi), the Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. It

is proposed that the County's interest would be served by exempting the procurement of this agreement from the County Procurement Policy. A Resolution to exempt the procurement of this agreement is submitted for your consideration.

As I believe this agreement to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

KWJ/BG/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/05/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the County Executive, be it hereby:

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with Rensselaer Polytechnic Institute to outline the expectations, engagement periods, deliverables, and costs for the collaboration with the County to enhance technical ability and workforce development in Westchester County, for a term from February 25, 2025 through December 31, 2025, for an amount not-to-exceed \$425,000.00, payable pursuant to an approved budget.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/05/2025 - RAYMOND SODUK (SECRETARY)