

**111806**

DATE: September 8, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.  
Commissioner of Planning

SUBJECT: Resolution Authorizing an Agreement between the County of Westchester and the Town of New Castle for Interior and Exterior Upgrades to the Town's Senior Center.

The attached resolution, if approved by your Honorable Board, would authorize an agreement between the County of Westchester (the "County") and the Town of New Castle (the "Town") for interior and exterior upgrades to the Town's Senior Center, located in New Castle (the "Project"). Under this agreement, the Town will fix water damage at the foundation and subsurface levels of the building. The County will provide the Town with up to \$125,000 in Community Development Block Grant (CDBG) funds, based on an approved budget, to carry out the Project. The agreement will be from September 15, 2025 to September 14, 2026.

The Project will include but not be limited to waterproofing and structural work to solve ongoing water issues at the base of the building. These improvements will create a safer, healthier and more comfortable space for the community, especially to its senior residents. The upgraded facility will also serve as an emergency shelter and a central hub for community services, such as the New Castle Meals on Wheels Program.

The Town's Department of Public Works and staff from the Westchester County Department of Planning will monitor the Project by conducting site visits to ensure all contractual requirements are met.

This procurement of this Agreement is exempt from the County of Westchester Procurement Policy and Procedures pursuant Section 3(a)(xvi) thereof, which exempts contracts that distribute grants or loans under the Community Development Block Grant Program.

Act # 56-2023, adopted May 4, 2023, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME

Investment Programs, amending the FY 2019-2023 Consolidated Plan to include the FY 2023 Action Plan.

On May 4, 2023, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,239,544.00 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

BPL/jz/je  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/18/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with the Town of New Castle (the "Town"), pursuant to which the Town will complete upgrades to the New Castle Community/Senior Center building, including water abatement and related improvements to benefit the Town's senior residents, for a term commencing on September 15, 2025 and continuing through September 14, 2026; and be it further

RESOLVED, that in consideration for services rendered, the County will pay the Town an amount not to exceed \$125,000 in Community Development Block Grant Program funding, in accordance with an approved budget; and be it further

RESOLVED, that the County Executive or his duly authorized designee may sign all documents and take all necessary actions to carry out the intent of this resolution.

Account to be  
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	067Y	4380	T067	\$125,000.00

Budget Funding Year(s)  
(must match resolution)

FY 2023

Start Date September 15, 2025

End Date September 14, 2026

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$125,000.00**  
(must match resolution)

Federal Aid \$125,000.00 – U.S. Department of Housing and Urban Development

Other \_\_\_\_\_

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