

**109732**

DATE: September 10, 2024

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.  
Commissioner of Planning

SUBJECT: Resolution authorizing a Third Amendment to the Agreement between the County of Westchester and Human Development Services of Westchester Inc., to provide homeless and eviction prevention services to very low income households residing within the Westchester Urban County Consortium and/or in municipalities that do not receive their own ESG funds, in order to change the expiration date from August 31, 2024 to September 27, 2024.

By resolution approved on February 23, 2023, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Human Development Services of Westchester, Inc. ("HDSW") to provide eviction prevention services throughout the Westchester Urban County Consortium communities, for a term commencing on February 1, 2023 and continuing through January 31, 2024 for an amount not-to-exceed \$75,000 in Emergency Solutions Grant ("ESG") funds (the "Agreement"). The Agreement was subsequently executed.

Thereafter, by resolution approved on October 26, 2023, the County and HDSW entered into a first amendment to the Agreement in order to change the dollar amount from \$75,000 to \$225,000, an increase of \$150,000, and to change the expiration date of the Agreement from January 31, 2024 to July 31, 2024 (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on August 8, 2024, the County and HDSW entered into a second amendment to the agreement in order to change the expiration date from July 31, 2024 to August 31, 2024 (the "Second Amendment"). The Second Amendment was subsequently executed.

The parties now desire to further amend the Agreement in order to change the expiration date from August 31, 2024 to September 27, 2024. The additional time is needed in order to assist more very low income households who are eligible for this

funding. Except as specifically provided hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect.

The goal and objective of this Agreement is to provide eviction prevention services to very low income households residing in Westchester Urban County Consortium communities and/or in municipalities that do not receive their own ESG funds. The program will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

Act # 12-2022, adopted June 30, 2022, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan to include the FY 2022 Action Plan, and to accept such Grants.

The procurement of this amendment is in compliance with the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xvi thereof, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program.

I recommend approval of this amendment.

BL/je/am  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/12/2024 - FRANKLIN COUNTY SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is authorized to further amend an agreement with the Human Development Services of Westchester, Inc. (“HDSW”), to provide homeless and eviction prevention services to very low income households residing within the Westchester Urban County Consortium and/or in municipalities that do not receive their own ESG funds, for the period from February 1, 2023 through August 31, 2024 in an amount not-to-exceed \$225,000 (the “Agreement”), in order to change the expiration date of the Agreement from August 31, 2024 to September 27, 2024; and be it further

RESOLVED: that except as specifically amended hereby, all the other terms and conditions of the Agreement will remain the same, and it is further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate the purposes hereof.

Original Agreement	\$ 75,000.00
First Amendment	\$150,000.00
Second Amendment	\$ 0.00
Third Amendment	\$ 0.00
	\$225,000.00

AGREEMENT NUMBER: C-ESG-22-121

Account to be Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	215X	4380	T215	\$0.00

Budget Funding Year(s) FY 2022 Start Date February 1, 2023 End Date September 27, 2024  
(must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

\$0.00 Federal Aid \$0.00— U.S. Department of Housing and Urban Development  
(must match resolution)

Other \_\_\_\_\_