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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: August 04, 2025

SUBJECT: Resolution for Authority to Advertise
Contract No. 25-213
Maintenance and Service of Integrated Security System
Norwood E. Jackson Correction Center
Grasslands Campus
Valhalla, New York

The 2025 Operating Budget contains funds for the above referenced project.

The work under this contract consists of all labor, material and equipment required to maintain and service the integrated security system in the Norwood E. Jackson Correctional Center. The system is comprised of access controls, intercom, CCTV and body alarms systems. The project also includes required administrative training and testing services. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

The objective of this contract is to maintain vital security systems.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing a safe and secure work environment at the Correctional Center.

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the Commissioner of Public Works and Transportation be and hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. 25-213

Maintenance and Service of Integrated Security System
Norwood E. Jackson Correctional Center
Grasslands Campus
Valhalla, New York

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be furnishing of a performance and payment bond in an amount equal to the first year's contract amount, in a form approved by the County Attorney. In substitution thereof, an annual renewable performance and payment bond may be furnished, in an amount equal to that year's contract amount in a form approved by the County Attorney, so long as an annual bond remains in place uninterrupted, for the duration of the contract. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	35	1000	4380		

Budget Funding Year(s) 2025-2027 **Start Date:** _____ **End Date:** _____
(must match resolution)

Funding Source: Tax Dollars 100% County

State Aid _____

\$ _____ **Federal Aid** _____
(must match resolution)

Other _____