

110817

DATE: March 31, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a) (xxi) thereof, the procurement of an agreement between the County of Westchester and Community Capital New York, Inc., to provide specialized services in the areas of affordable housing and small business support.

Authority is hereby requested from your Honorable Board to exempt from the application of the Westchester County Procurement Policy and Procedures (the "Procurement Policy") pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement between the County of Westchester (the "County") and Community Capital New York, Inc. ("CCNY"), pursuant to which CCNY will provide specialized services in the area of affordable housing development and small business support activities, for the period January 1, 2025 to December 31, 2025, in an amount not to exceed \$154,641.00 (the "Agreement").

Ordinarily, pursuant to Section 6 of the Procurement Policy, the County is required to solicit proposals through the issuance of a Request for Proposals. However, CCNY has been active in the County for 30 years and has unique knowledge of the needs of local affordable housing developers and small business owners. Through advocacy, expertise and the provision of capital, CCNY has worked with developers, entrepreneurs and individuals to create numerous opportunities for them to become stakeholders in their communities.

Pursuant to Section 3(a) (xxi), the Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. For the reasons set forth above, it is proposed that the best interest of the County would be served by exempting the procurement of a contract with CCNY from the Procurement Policy.

Accordingly, a resolution to exempt the procurement of CCNY, is hereby submitted for your consideration.

I recommend approval of this exemption.

BL/je
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals through the issuance of an RFP, is neither cost effective nor expedient, and accordingly not in the best interest of the County of Westchester in connection with the procurement of an agreement with Community Capital New York, Inc., to provide assistance to local affordable housing developers and small business owners for the period from January 1, 2025 to December 31, 2025.

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APPROVED BOARD OF ACQUISITION & CONTRACT - 04/24/2025 - RAYMOND S. DUKAKIS, SECRETARY