



# County of Westchester

## Board of Acquisition and Contract

### Meeting Minutes

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Thursday, September 5, 2024

11:00 AM

County Executive Conference Room  
Michaelian Office Building

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#### Roll Call

**Present:** Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

#### Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Lisa Hochman
Board of Legislators	Santiago Caceres
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”**

**Mr. Sculky replied, “Yes I have.”**

#### **Acquisition & Contract.**

Minutes of the meeting 8/29/24 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [109669](#) **County Executive** - Amend an agreement with ArtsWestchester, Inc., pursuant to which ArtsWestchester will manage and provide the County's cultural services, including the Art\$W Challenge matching program, manage a countywide arts-in-education program, provide marketing and information services informing County residents and visitors of the numerous arts opportunities available throughout the County, make free and low-cost space available at the Arts Exchange Building, and develop and implement countywide cultural initiatives, for a term commencing on 1/1/24 - 12/31/24, for an amount not-to-exceed exceed \$3,110,664, in order to increase the not-to-exceed amount by \$40,000, to a new amount not to exceed \$3,150,664.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [109698](#) **County Executive** - Amend an agreement with Sustainable Westchester, Inc., to develop and launch a Clean Energy Workforce Development program for the Westchester County Office of Economic Development to continue the work of the Clean Energy Accelerator, create climate training, and bolster green local economy, for a term commencing on 1/1/24 - 12/31/24, for an amount not to exceed \$166,000, in order to increase the not-to-exceed amount by \$10,000, for a new amount not-to-exceed \$176,000.

B. Gibbons

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [109708](#) **Board of Legislators** - Enter into an agreement with Mount Vernon Neighborhood Health Center Inc., d/b/a Westchester Community Health Center, pursuant to which the Contractor will provide targeted community healthcare outreach services to those in need, for the period from 1/1/24 - 12/31/24, for an amount not to exceed \$254,105, to be paid half upon execution of the Agreement and half on or about 10/1/24.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [109715](#) **Board of Legislators** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the African American Chamber of Commerce of Hudson Valley Inc., for the provision of providing a variety of programs for children and adults that foster economic empowerment, education and community engagement, for a term commencing retroactively on 1/1/24 - 12/31/24, in an amount not to exceed \$20,000.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [109705](#) **Board of Elections** - Advertise for bids for Six (6) Moving Services and Storage Contracts for Handicap Equipment, between the County Warehouse and Various Polling Place Locations for all **2025** and **2026** Primary, Early, Special and General Elections covering Zones 1 through 6 (BOE 24H(Z-01), BOE 24H(Z-02), BOE 24H(Z-03), BOE 24H(Z-04), BOE 24H(Z-05) and BOE 24H(Z-06).

T. Nelson  
D. Colety

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [109655](#) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Finite Matters Ltd.

M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [109654](#) **Information Technology** - Enter into Agreement No. IT-1793 with Finite Matters Ltd., to provide services concerning its PatternStream Automated Document System, which will include services for the Software regarding the County's upgrade from the 'CGI Advantage' version 3.8 to version 4.0; services to perform enhancements for the Software with regard to the County's operating budget books; services to implement the Software with regard to the County's capital budget books; continuing support for 'CGI Advantage' version 3.8 for 2024; training concerning the Software; licensing concerning the Software; and annual support and annual Software maintenance for the years 2025, 2026, and 2027, for a period commencing upon execution and continuing through 12/31/27, for a total amount not-to-exceed \$116,580.

M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [109666](#) **Social Services / Information Technology** - Amend an agreement with New York State Industries for the Disabled, Inc. ("NYSID"), pursuant to which NYSID was to provide document scanning and indexing services for the Department of Social Services, for a term commencing on 9/16/20 - 9/15/23, with the County having the sole option to extend the term by up to two (2) additional one (1) year periods thereafter, under which agreement NYSID was to be paid an initial total amount not-to-exceed \$2,242,500 for the Initial Term and an amount not-to-exceed of \$812,500 for the first Option Term, and an amount not-to-exceed of \$845,000 for the second Option Term, and also under which agreement NYSID was authorized to utilize Ability Beyond Disability, Inc. and Digiscribe International, LLC, as subcontractors, to perform portions of the Services provided and amend the agreement by, **1.)** extending the term thereof by one (1) year, to a new termination date of 9/15/25; **2.)** increasing the not-to-exceed amount by \$845,000, to pay for Services rendered during the second Option Term; and **3.)** reflecting the fact that the County will not have any remaining options under the Agreement (DSS6063-B-20)

L. Townes  
M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [109686](#) **Community Mental Health** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with National Alliance On Mental Illness of Westchester, Inc.

M. Orth

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [109688](#) **Community Mental Health** - Amend an agreement with National Alliance On Mental Illness of Westchester, Inc. ("NAMI"), which the County entered into pursuant to Articles 25 and 41 of the New York State Mental Hygiene Law, and pursuant to which NAMI was to provide certain community mental health services, for the period from 1/1/22 - 12/31/26, for an amount not-to-exceed \$260,181; by, **a.)** modifying its scope of work in order to add the provision of additional community mental health services, for the period from 1/1/24 - 12/31/26; **b.)** increasing the not-to-exceed amount by \$600,824, from an amount not-to-exceed \$260,181, to a new amount not-to-exceed \$861,005, in order to pay for the additional services; and **c.)** modifying its budget in order to allocate the additional funds that will be used to pay for the Additional Services.

M. Orth

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [109703](#) **Health** - Amend an agreement with the New York State Department of Health to accept funding for the WCDH to provide Tuberculosis ("TB") health services specifically for the asylum seeker population, for the period commencing retroactive on 4/1/23 - 3/31/24, for an amount not to exceed \$500,000, in order to extend the term through 12/31/24 for the same not-to-exceed amount.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [109699](#) **College** - Enter into an agreement with Swaillandis, Inc., for an Evaluator to Provide Technical Assistance, Support and Guidance to WCC, as it executes a Title V Grant for a four (4) year term commencing on or about 9/1/24, at a total cost not to exceed \$164,000.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [109718](#) **College** - Enter into an agreement with the New York State Division of Criminal Justice Service for access to its Public Safety Credentialing and Training System, so that the College's Workforce Development and Community Education Department can offer Security Guard Training, commencing on or about 9/20/24 and shall continue in full force and effect unless terminated by either party upon written notice; and there will be no cost to the College for access to the PSCTS at this time.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [109694](#) **District Attorney** - Enter into an agreement with the Department of Justice, Office of Justice Programs to accept a grant in an amount not to exceed \$494,138 in Federal Funds and contribute \$164,712 in County funds for the District Attorney's Office to operate the Anti-Trafficking Task Force Program, for the period 10/1/23 - 9/30/26.

M. Rocah

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [109672](#) **DPW/Transportation** - Amend Agreement No. 19-900 with Graf & Lewent Architects, LLP, Jamaica, NY, be amended to provide for architectural and engineering services in connection with Low Rise Building Renovations and HVAC Improvements, 110 Dr. Martin Luther King, Jr. Boulevard, White Plains, New York. The Consultant shall provide additional construction administration services associated with this project, and for a fee of \$248,780, increasing the total maximum fee to \$4,455,455 and be it further that the completion date of the agreement shall be extended to 12/31/28.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [109673](#) **DPW/Transportation** - Amend Agreement No. 19-925 with OLA Consulting Engineers, P.C., Hawthorne, NY, be further amended to provide for additional engineering services in connection with Backflow Preventer Facility and Water Supply Improvements, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The Consultant shall provide additional design, design services during construction and construction administration services associated with this project, and for the additional services rendered in accordance with the Consultant's proposal, OLA Consulting Engineers, P.C., shall be paid a fee of \$214,000, increasing the total maximum fee to \$6,459,570.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [109701](#) **DPW/Transportation** - Contract No. 21-501 for Reconstruction of Parking Lots, Driveways and Sidewalks, and New Electric Vehicle Charging Stations, 100 East First Street and 450 Saw Mill River Road, City of Mount Vernon, Village of Ardsley, New York. Award to the Low Bidder, ELQ Industries, Inc., New Rochelle, NY, in the amount of \$2,780,939.20. (9 bids)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [109702](#) **DPW/Transportation** - Contract No. 24-500 for Biological Nitrogen Removal Media Replacement and Aeration Tank Rehabilitation, Mamaroneck Water Resource Recovery Facility, Mamaroneck, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [109668](#) DEF - Enter into Agreement No. EF-2406 with Barton & Loguidice, D.P.C, Somers, NY, in an amount not to exceed \$70,000, for the development of a Waste Reduction Study and Report. The agreement shall be for a lump sum of \$50,000, for all tasks included in the Request for Proposals, with an additional \$20,000 allotment for additional items, if any, identified during the study, for a term commencing on 8/30/24 - 8/29/25.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 09/05/2024