

111599

DATE August 7, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

Re: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of an amendment to an agreement with CertRebel, LLC for Outreach and EPA Training and Certification Services

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3(a)(xxi) thereof, the procurement of an amendment to an agreement between the County of Westchester (the "County") and CertRebel, LLC (the "Provider"), pursuant to which the Provider agreed to provide outreach, EPA training, and certification services (the "Services") to increase the number of qualified workers capable of performing lead-based paint repairs (the "Agreement").

By resolution approved on October 17, 2024, your Honorable Board authorized the County to enter into the Agreement with the Provider to provide the Services for a term commencing on October 15, 2024 and continuing through August 30, 2026, in an amount not to exceed \$12,000 (the "Agreement"). The County now seeks to amend the Agreement to increase the not-to-exceed amount by \$22,500, from \$12,000 to \$34,500, to continue providing outreach and EPA training and certification services.

Ordinarily, under Section 5(a) of the Policy, the County is required to solicit written quotations from no fewer than three vendors who provide similar services. However, the Provider has demonstrated strong qualifications, extensive experience, and competitive pricing. Moreover, the Provider has sufficient staffing and logistical capacity to provide the Services to individuals throughout the tri-state area, which will help increase the number of qualified workers capable of performing lead-based paint repairs

Pursuant to Section 3(a)(xxi) thereof, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. For the reasons set forth above, it is respectfully submitted that it would be in the best interest of the County to exempt the procurement of this amendment from the Policy.

Accordingly, a Resolution to exempt the procurement of an amendment to the agreement with the Provider is hereby submitted for your Honorable Board's consideration.

BPL/tf/je/kch

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/14/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Based upon a communication from the Commissioner of Planning, be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written price quotations, is neither cost-effective nor expedient and, accordingly, not in the best interest of the County in connection with the procurement of an amendment to an agreement between the County of Westchester (the "County") and CertRebel, LLC (the "Provider"), pursuant to which the Provider will continue to deliver outreach, EPA training, and certification services to expand the number of qualified individuals who can perform lead-based paint remediation through the County's Lead Safe Westchester ("LSW") Program.