



**Office of the District Attorney  
County of Westchester**

**MEMORANDUM**

**OnBase ID# 112914**

Date: January 28, 2026

To: Board of Acquisition and Contract

From: Susan Cacace  
District Attorney

Re: Authority for the County of Westchester to amend an agreement with Data Vision Group, LLC, pursuant to which it was to provide custom programming and implementation for future enhancements to the enterprise case management system, known as 'PRO', by increasing its not-to-exceed amount by \$14,449.00, to a new total not-to-exceed amount of \$173,569.00.

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By a resolution approved on April 11, 2024, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Data Vision Group, LLC ("DVG"), pursuant to which DVG was to provide custom programming and implementation for future enhancements to the enterprise case management system, known as 'PRO', of the Office of the Westchester County District Attorney (the "DA's Office"), with such enhancements to be provided if and as requested by the DA's Office, (the "Enhancements") for a period commencing upon execution and continuing for three (3) years thereafter, for total amount not-to-exceed \$159,120.00, payable at an hourly rate for services actually performed (the "Agreement"). The Agreement was subsequently executed.

At the time of the authorization and execution of the Agreement, the DA's Office intended that the Enhancements include both certain already-known enhancements, and future enhancements that would be identified subsequently and then be requested by the DA's Office.

The DA's Office has now determined that additional funds are needed for further Enhancements (the "New Enhancements"), in order to improve 'PRO'. The services for the New Enhancements would be performed at the same hourly rate specified in the Agreement for the original Enhancements.

Accordingly, authority is respectfully requested from your Honorable Board for the County to amend the Agreement by increasing its not-to-exceed amount by \$14,449.00, from an amount not-to-exceed \$159,120.00 to a new total not-to-exceed amount of \$173,569.00 (the "First Amendment").

Except as specifically described above, all terms and conditions of the Agreement will remain in full force and effect.

The proposed First Amendment will serve a public purpose by facilitating additional, necessary modifications to PRO, which will help ensure that the system fulfills the needs of the DA's Office.

The goal and objective of the proposed First Amendment is to facilitate additional, necessary modifications to PRO, which will help ensure that the system fulfills the needs of the DA's Office.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of public welfare, as facilitating additional, necessary modifications to PRO, and thereby helping ensure that the system fulfills the needs of the DA's Office, is intended to ultimately protect the welfare of the public.

The goal and objective of the proposed First Amendment will be tracked and monitored by the DA's Office.

Authority to exempt the procurement of the New Enhancements, under the proposed First Amendment, from the requirements of the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board by a separate resolution.

I respectfully recommend the adoption of the attached resolution.

SC/OK/bdm/nm

APPROVED BOARD OF ACQUISITION & CONTRACT 02/05/2026 RAYMOND SULKY, SECRETARY

**RESOLUTION**

Upon a communication from the District Attorney, be it hereby:

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to amend an agreement with Data Vision Group, LLC (“DVG”), pursuant to which DVG was to provide custom programming and implementation for future enhancements to the enterprise case management system, known as ‘PRO’, of the Office of the Westchester County District Attorney (the “DA’s Office”), with such enhancements to be provided if and as requested by the DA’s Office, for a period commencing upon execution and continuing for three (3) years thereafter, for total amount not-to-exceed \$159,120.00, payable at an hourly rate for services actually performed, (the “Agreement”) by increasing its not-to-exceed amount by \$14,449.00, from an amount not-to-exceed \$159,120.00 to a new total not-to-exceed amount of \$173,569.00 (the “First Amendment”); and be it further

**RESOLVED**, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
264	37	8001	4420		\$14,449.00

Budget Funding Year(s): 2024-27      Start Date: Execution      End Date: Three (3) Years After Execution  
(must match resolution)

Funding Source      Tax Dollars: \_\_\_\_\_  
\$14,449.00      State Aid: \_\_\_\_\_  
(must match resolution)      Federal Aid: \_\_\_\_\_  
Other:      \$14,449.00

APPROVED BOARD OF ACQUISITION CONTRACT - 02/03/2026 RAYMOND S. DUKAKIS SECRETARY