

110900

Date: April 8, 2025

To: Board of Acquisition and Contract

From: John M. Nonna
County Attorney

Re: Authority to renew a Commercial General Liability Insurance package in the amount of \$1,000,000 (\$2,000,000 aggregate and \$1,000,000 per occurrence) in commercial General Liability coverage at a cost not to exceed \$81,133 for the policy period commencing May 1, 2025 through May 1, 2026, which will cover the dates and polling sites of the primary and general elections currently identified as follows: 1) primary election on June 24, 2025, with early voting June 14-June 22, 2025; 2) general election on November 4, 2025, with early voting October 25-November 2, 2025, village elections in March, 2026, and any additional or alternative election dates as may be required, from Lloyd's of London Limited d/b/a Lloyd's through the brokerage firm of Marsh & McLennan Companies, Inc. d/b/a Marsh McLennan

Pursuant to the New York State Election Consolidation and Improvement Act of 2005, Section 4-104(1) of the New York Election law requires the County of Westchester ("the County") Board of Elections to designate the polling places in each election district in which any election may be held. Several of the owners of the sites which the County Board of Elections has designated as polling places, require the County to provide evidence of insurance naming the site owner as an additional insured.

Authority is requested from your Honorable Board for the County to renew a Commercial General Liability Insurance package from Lloyd's of London Limited d/b/a Lloyd's through the brokerage firm of Marsh & McLennan Companies, Inc. d/b/a Marsh McLennan for polling sites for the primary and general elections currently identified as follows: 1) primary election on June 24, 2025 with early voting June 14-June 22, 2025; and 2) general election on November 4, 2025, with early voting October 25-November 2, 2025, village elections in March, 2026, and any additional or alternative election dates as may be required. The cost of this insurance package shall not exceed \$81,133 inclusive of New York Surplus Lines Tax and Stamping Fee for the policy period May 1, 2025 through May 1, 2026 and will cover all municipal, primary and general elections, including early voting, where applicable. The polling sites have not yet been determined. Should any additional or alternative election dates be required, including a special election, they will be added by endorsement.

The insurance package provides \$1,000,000 in Commercial General Liability coverage, (\$2,000,000 aggregate and \$1,000,000 per occurrence) which is subject to a \$10,000.00 deductible. The insurance will cover the dates and locations of the election, the day before, and the day after each election to allow for set up and removal of equipment at each polling site.

The public purpose of the procurement of insurance is to ensure that polling places are adequately insured on all election dates during the renewal term of the insurance policy. The goal of maintaining adequate liability insurance coverage at polling places, and any claims related thereto, will be tracked and monitored by the County Office of Risk Management on an ongoing basis.

This procurement is exempt under the Westchester County Procurement Policy pursuant to Section 3 (a)(v) thereof which exempts procurements of insurance or surety bonds.

Accordingly, your favorable action on the annexed resolution is recommended.

JMN/KD/LAC
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/24/2025 - RAYMOND SCUDLITZ SECRETARY

RESOLUTION

Upon a communication from the County Attorney, be it hereby

RESOLVED, that the County of Westchester (the "County") is authorized to renew a Commercial General Liability Insurance package in the amount of \$1,000,000 in Commercial General Liability coverage (\$2,000,000 aggregate and \$1,000,000 per occurrence) which is subject to a \$10,000 deductible, at a cost not to exceed \$81,133 for the policy period commencing May 1, 2025 through May 1, 2026, which will cover the dates and polling sites of the primary and general elections currently identified as follows: 1) primary election on June 24, 2025, with early voting June 14-June 22, 2025; and 2) general election on November 4, 2025, with early voting October 25-November 2, 2025, village elections in March, 2026, any additional or alternative election dates as may become required, and including the day before, and the day after each election to allow for set up and removal at each polling site, from Lloyd's of London Limited d/b/a Lloyd's through the brokerage firm of Marsh & McLennan Companies, Inc. d/b/a Marsh McLennan; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	101	14	1000	4280		\$81,133

Budget Funding Year(s) 2025 Start Date 5/1/25 End Date 5/1/26
(must match resolution)

Funding Source

\$81,133
(must match resolution)

Tax Dollars: 81,133

State Aid: _____

Federal Aid: _____

Other _____