



Kenneth W. Jenkins
County Executive

Memorandum
Department of Community Mental Health

112852

Date January 13, 2026

To: Honorable Members of the Board of Acquisition and Contract

From: Michael Orth, M.S.W.
Commissioner, Department of Community Mental Health

Re: Authority to amend the Continuum of Care Program Grant Agreement by extending the term through May 31, 2026 and amend six (6) sub-recipient agreements by extending the term of each agreement through May 31, 2026, and modifying the not to exceed amounts authorized thereunder.

By resolution adopted by your Honorable Board on March 27, 2025, the County of Westchester (“County”) was authorized to enter into (i) a grant agreement – NY0488L2T042417 (“Grant Agreement”) with the United States Department of Housing and Urban Development (“HUD”), to accept a grant in the amount of \$13,836,013 under HUD’s Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program - Rental Assistance Project, and for a term from March 1, 2025 through February 28, 2026, and (ii) six (6) sub-recipient agreements with the agencies listed below (“Agencies”), for the provision of permanent supportive housing for homeless or formerly homeless adults with one or more disabilities including mental illness and/or chemical dependency disorders, under the HUD’s Continuum of Care - Rental Assistance Project, each for the period from March 1, 2025 through February 28, 2026, respectively, in a total aggregate amount not-to-exceed \$13,727,036, and in the individual not-to-exceed amounts set forth below:

ORIGINAL	No. of Units	Total Amount Not-to-Exceed 3/01/2025 - 2/28/2026
Sub-Recipient/Agency		
Human Development Services of Westchester, Inc.	140	\$ 4,265,276.00
Lexington Center for Recovery, Inc.	78	\$ 2,203,826.00
Lifting Up Westchester, Inc.	65	\$ 1,472,600.00
Westhab, Inc.	110	\$ 2,819,236.00
The Guidance Center of Westchester, Inc.	34	\$ 949,308.00
The Mental Health Association of Westchester, Inc.	83	\$ 2,016,790.00
TOTAL:	510	\$ 13,727,036.00

The Grant Agreement and the sub-recipient agreements have been executed.

Now, due to the expectation that at the end of the term of the Grant Agreement and the sub-recipient agreements, the County will have unspent funds remaining under various sub-recipient agreements, HUD and the County are desirous of using and reallocating such unspent funds towards other eligible project expenditures under such Agencies agreements.

Accordingly, the County now respectfully requests authority from your Honorable Board to (i) amend the Grant Agreement in order to extend the term thereof for an additional period ending on May 31, 2026, and (ii) amend the sub-recipient agreements to extend the term thereof for an additional period ending on May 31, 2026 and modify the total not to exceed amounts set forth under each of the Agency agreements, as set forth below, noting that there is no increase to the original Grant Agreement not-to-exceed amount of \$13,727,036:

AMENDMENT	No. of Units	Total Amount Not-to-Exceed 3/01/2025 - 5/31/2026
Sub-Recipient/Agency		
Human Development Services of Westchester, Inc.	140	\$ 3,885,276.00
Lexington Center for Recovery, Inc.	78	\$ 2,528,826.00
Lifting Up Westchester, Inc.	65	\$ 1,807,600.00
Westhab, Inc.	110	\$ 2,739,236.00
The Guidance Center of Westchester, Inc.	34	\$ 849,308.00
Greater Mental Health of NY	83	\$ 1,916,790.00
TOTAL:	510	\$ 13,727,036.00

Except as specifically described above, all terms and conditions of the Grant Agreement and the Agency agreements shall remain in full force and effect.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

Based on the foregoing, your Honorable Board's approval of the attached Resolution is respectfully requested.

MO/mkc/cmc
Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby

RESOLVED, that the County of Westchester (“County”) is authorized to amend the existing grant agreement - NY0488L2T042417 (“Grant Agreement”) with the United States Department of Housing and Urban Development (“HUD”), to accept a grant in the amount of \$13,836,013 under the HUD’s Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program - Rental Assistance Project, for a term from March 1, 2025 through February 28, 2026, in order to extend the term thereof for an additional period commencing on March 1, 2025 and expiring on May 31, 2026; and be it further

RESOLVED, that the County is further authorized to amend the original six (6) sub-recipient agreements with the agencies listed below (“Agencies”), each for the period from March 1, 2025 through February 28, 2026, in order to extend the term thereof for an additional period commencing on March 1, 2026 and expiring on May 31, 2026 and to modify the total not to exceed amounts set forth under such agreements, in accordance with approved budgets, as set forth below:

AMENDMENT		No. of Units	Total Amount Not-to-Exceed 3/01/2025 - 5/31/2026
Sub-Recipient/Agency			
Human Development Services of Westchester, Inc.	140	\$	3,885,276.00
Lexington Center for Recovery, Inc.	78	\$	2,528,826.00
Lifting Up Westchester, Inc.	65	\$	1,807,600.00
Westhab, Inc.	110	\$	2,739,236.00
The Guidance Center of Westchester, Inc.	34	\$	849,308.00
Greater Mental Health of NY	83	\$	1,916,790.00
TOTAL:	510	\$	13,727,036.00

; and be it further

RESOLVED, that all terms and conditions of the Grant Agreement and the Agencies agreements shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be
Charged/credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/Sub Object	Trust Account	Dollars
					N/A

Budget Funding Year(s) 2025-2026 Start Date: March 1, 2025 End Date: May 31, 2026
(must match resolution)

Funding Source:

Tax Dollars \$ _____
State Aid \$ _____
Federal Aid _____
Other _____

(must match resolution)