

**Department of Parks, Recreation
& Conservation**

ID 112733

Date:

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner, Department of Parks, Recreation and Conservation

RE: Authority to enter into a license agreement with Twin Lakes Farm, Inc. to operate the North and South Equestrian Centers at Twin Lakes Park in Eastchester for a term commencing February 1, 2026 continuing through January 31, 2031 for a total license fee of \$146,522.40, payable in accordance with an approved payment schedule.

Authority of your Honorable Board is sought for the County of Westchester ("County"), acting by and through its Department of Parks, Recreation and Conservation ("Department") to enter into a license agreement with Twin Lakes Farm, Inc. ("TLF") pursuant to which TLF will continue operating the North and South Equestrian Centers at Twin Lakes Park in Eastchester for a term commencing February 1, 2026 continuing through January 31, 2031 for a total license fee of \$146,522.40, payable in accordance with an approved payment schedule ("License Agreement").

In addition to paying the above-referenced license fee, TLF would be required to complete, at TLF's sole cost, certain capital improvements valued at \$343,000.00 pursuant to the License Agreement.

The goal of the proposed License Agreement is to provide revenue for the County and important services for equestrians. The objective of the License Agreement will be tracked and monitored by observations and interactions with staff and site visits.

The Department has advised that TLF and its predecessor Riverdale Riding Corporation have been operating the North and South Equestrian Stables since at least 1998, and the Department desires to continue this arrangement for another five-year term.

This License Agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

Attachment
KO/mg

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/08/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Parks, Recreation & Conservation, is hereby authorized to enter into a license agreement with Twin Lakes Farm, Inc. ("TLF"), 960B California Road, Bronxville, NY 10708, for the operation and management of the North and South Equestrian Centers at Twin Lakes Park in Eastchester, for a term commencing February 1, 2026 continuing through January 31, 2031 for a total license fee of \$146,522.40, payable in accordance with an approved payment schedule. ("License Agreement"); and be it further

RESOLVED, that as additional consideration for the License Agreement, TLF shall complete certain capital improvements at TLF's sole cost of at least \$343,000.00; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

Agreement # PRC-1501

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars	
165	42	1100	9246		\$24,000.00	2026
165	42	1100	9246		\$26,400.00	2027
165	42	1100	9246		\$29,040.00	2028
165	42	1100	9246		\$31,944.00	2029
165	42	1100	9246		\$35,138.40	2030

Budget Funding Year(s) 2026-2031 Start Date 2-1-2026 End Date 1-31-2031
(must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$ 146,522.40 Federal Aid _____
(must match resolution)

Other PRC Revenue