



Kenneth W. Jenkins  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

111480

DATE: July 30, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority for the County to enter into a grant agreement with the United States Department of Housing and Urban Development, and thereby accept a grant, for the period from August 1, 2025 through July 31, 2026, in an amount not-to-exceed \$312,000.00, being made available to the County to pay for services concerning the County's 'Homeless Management Information System'.

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County") to enter into a grant agreement with the United States Department of Housing and Urban Development ("HUD"), and thereby accept a grant, for the period from August 1, 2025 through July 31, 2026, in an amount not-to-exceed \$312,000.00, being made available to the County to pay for services concerning the County's 'Homeless Management Information System' (the "Grant Agreement"; Grant No. NY06749L2T042415).

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

The proposed Grant Agreement will serve a public purpose by facilitating the performance of the work that is intended by the Grant Agreement.

The goal and objective of the proposed Grant Agreement is to facilitate the

performance of the work that is intended by the Grant Agreement.

The goal and objective of the proposed Grant Agreement is in the best interests of the County in terms of public health and welfare, as facilitating the performance of the work that is intended by the Grant Agreement is anticipated to ultimately lead to an improved homeless management information system, and such an improved system is expected to contribute to the health and welfare of the persons whose data is managed in the system.

The goal and objective of the proposed Grant Agreement will be tracked and monitored by the Department of Social Services.

The proposed Grant Agreement does not constitute procurement. Accordingly, the provisions of the Westchester County Procurement Policy and Procedures do not apply to the proposed Grant Agreement.

I respectfully recommend the adoption of the attached resolution.

LGT/LHD/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/14/2025 RAYMOND SCULM SECRETERY

## **RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby:

**RESOLVED**, that the County is hereby authorized to enter into a grant agreement with the United States Department of Housing and Urban Development and thereby accept a grant, for the period from August 1, 2025 through July 31, 2026, in an amount not-to-exceed \$312,000.00, being made available to the County to pay for services concerning the County's 'Homeless Management Information System' (Grant No. NY0749L2T042415); and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

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APPROVED BOARD OF ACQUISITION & CONTRACT - 08/14/2025 - RAYMOND SULKY, SECRETARY

**1. Account to be Charged/Credited:**

| Fund | Dept. | Major Program,<br>Program &<br>Phase<br>Or Unit | Object/<br>Sub-<br>Object | Trust<br>Account | Dollars      |
|------|-------|---|---------------------------|------------------|--------------|
| 263  | 22    | A929  | 9852                      | T929             | \$312,000.00 |
|      |       |   |                           |                  |              |

**2. Budget Funding Year(s):** 2025

Start Date: August 1, 2025 End Date: July 31, 2026  
(must match resolution)

**3. Funding Source:**

|                       |      |                 |        |  |  |
|-----------------------|------|-----------------|--------|--|--|
| Federal               | 100% | CFDA#(s)        | 14.267 |  |  |
| State                 | 0%   | State<br>ID#(s) | N/A    |  |  |
| Operating/Tax<br>Levy | 0%   |                 |        |  |  |
| Capital               | N/A  |                 |        |  |  |

**4. Total NTE: \$312,000.00**  
(must match resolution)