



Kenneth W. Jenkins
County Executive

Department of Senior Programs and Services

Mae Carpenter
Commissioner

112594

DATE: November 25, 2025

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to amend grant agreements with New York State, acting by and through its Office for the Aging, to 1.) increase their total aggregate not-to-exceed amount by \$729,464.29 from an amount not to exceed \$7,619,953.00 to a new total aggregate amount not to exceed \$8,349,417.29, to provide additional funding for the provision of various eligible services for seniors under the CSE, CSI, CRC, EISEP, NYSTP, WIN & NSIP, UNMET NEED and NY CONNECTS programs, and 2.) extend the EISEP and UNMET NEED program years through December 31, 2025.

By resolution approved on February 22, 2024, your Honorable Board authorized the County of Westchester ("County"), acting by and through its Department of Senior Programs and Services ("Department"), to enter into grant agreements ("Grant Agreements") with New York State, acting by and through its Office for Aging, to accept grant funds in a total aggregate amount not to exceed \$7,619,953.00, for the term commencing retroactively on April 1, 2024 and continuing through March 31, 2025, for the provision of various eligible services for seniors under the Community Services for the Elderly Program ("CSE"), the Congregate Services Initiative Program ("CSI"), the Caregiver Resource Center Program ("CRC"), the Expanded In-home Services for the Elderly Program ("EISEP"), the New York State Transportation Program ("NYSTP"), the Wellness in Nutrition Program ("WIN") & the Nutrition Services Incentive Program ("NSIP"), the Unmet Need Program ("UNMET NEED"), and the New York Connects Expansion and Enhancement Program ("NY CONNECTS") (collectively, the "Programs"). The Grant Agreements were subsequently executed.

The County now seeks authority from your Honorable Board to amend the Grant Agreements for CSE, EISEP, WIN/NSIP, and UNMET NEED to 1.) increase the total aggregate not-to-exceed amount of the Grant Agreements by \$729,464.29 from an amount not to exceed \$7,619,953.00 to a new total aggregate amount not to exceed \$8,349,417.29 to provide additional funding for the provision of various eligible services for seniors under the Programs, and 2.) extend the EISEP and UNMET NEED program years through December 31, 2025. The individual funding for each grant agreement will be modified and allocated according to the table below:

<u>Grant Funds:</u>	CSE	CSI	CRC	EISEP
Original Agreement	\$1,817,890.00	\$20,806.00	\$19,611.00	\$2,536,575.00
Amendment 1	+ \$188,636.00	N/A	N/A	+ \$48,590.00
Total	\$2,006,526.00	\$20,806.00	\$19,611.00	\$2,585,165.00

	NYSTP	WIN/NSIP	UNMET NEED	NY CONNECT
Original Agreement	\$54,074.00	\$1,412,777.00	\$1,036,658.00	\$721,562.00
Amendment 1	N/A	+ \$112,228.29	+ \$380,010.00	N/A
Total	\$54,074.00	\$1,525,005.29	\$1,416,668.00	\$721,562.00

All other terms and conditions of the Grant Agreements shall remain unchanged.

The Department will use a portion of the additional funds under the CSE, EISEP, WIN, and UNMET NEED programs to provide direct services and area agency administration, with the remaining funds, including the entire funds under the CSI, CRC, NYSTP, and NSIP programs, to be used to enter into agreements for the provision of various eligible services under the Programs. Furthermore, a portion of the NY CONNECTS fund is used by the Department to provide "Information Contacts" and the remaining funds will be allocated to the Department and the Westchester County Office for the Disabled to also provide "Information Contacts."

The goals and objectives of the Grant Agreements are in the best interest of the County because they serve as a means of providing funding to expand services to seniors, especially those seniors who are at increased risk of isolation and malnutrition in an effort to delay or divert them from institutionalization, thereby reducing Medicaid costs to the County.

The goals and objectives of the Programs under the Grant Agreements will be tracked and monitored by Department staff through monthly program reports and site visits on an on-going basis.

The Grant Agreements are for the acceptance of grant funds; therefore, they do not constitute procurements. Accordingly, the Grant Agreements are not subject to the County Procurement Policy and Procedures.

I certify that my Department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I respectfully recommend your Honorable Board’s approval of the attached Resolution.

MC/SB/mcz

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/04/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES:

RESOLVED, that the County of Westchester acting by and through its Department of Senior Programs and Services is hereby authorized to amend grant agreements ("Grant Agreements") with New York State, acting by and through its Office for the Aging, to 1.) increase their total aggregate not-to-exceed amount by \$729,464.29 from an amount not to exceed \$7,619,953.00 to a new, total aggregate amount not to exceed \$8,349,417.29, to provide additional funding for the provision of various eligible services for seniors under the CSE, CSI, CRC, EISEP, NYSTP, WIN & NSIP, UNMET NEED and NY CONNECTS programs, and 2.) extend the EISEP and UNMET NEED program years through December 31, 2025. The individual funding for each grant agreement will be modified and allocated according to the table below:

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Total	\$54,074.00	\$1,525,005.29	\$1,416,668.00	\$721,562.00

and be it further

RESOLVED, that all other terms and conditions of the Grant Agreements shall remain in full force and effect, and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

[BUDGET BOXES FOLLOW]

Grant Agreements: \$8,349,417.29

Account to be Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Sub-Unit	Object/ Sub-Object	Trust Account	Not-to-Exceed Funds
CSE	263	85	047Z	GRNT	9854	T047	\$2,006,526.00
CSI	263	85	047Z	GRNT	9854	T047	\$20,806.00
CRC	263	85	927Z	GRNT	9854	T927	\$19,611.00
EISEP	263	85	048Z	GRNT	9854	T048	\$2,585,165.00
NYSTP	263	85	813Z	GRNT	9854	T813	\$54,074.00
WIN	263	85	928Z	GRNT	9854	T928	\$1,455,897.00
UNMET NEED	263	85	T06Z	GRNT	9854	T1006	\$1,416,668.00
NYCONNECTS	263	85	079Z	GRNT	9854	T079	\$721,562
NSIP	263	85	939Y	GRNT	9853	T939	\$69,108.29
Aggregate Total							\$8,349,417.29

Budget Funding Year(s) 2024 - 2025 Start Date: 4/1/2024 End Date: 3/31/2025
(must match resolution)

EISEP and Unmet Need Extension Term 2024 – 2025 Start Date: 4/1/2024 End Date: 12/31/2025

Unit: 939Y 2023 - 2024 Start Date: 10/1/2023 End Date: 9/30/2024

Funding Source Tax Dollars \$0
State Aid \$ 8,280,309.00
\$8,349,417.29 Federal Aid \$69,108.29
(must match resolution)