



George Latimer  
County Executive

Department of Community Mental Health

Michael Orth, M.S.W.  
Commissioner

**[109688]**

Date: August 20, 2024

To: Honorable Members of the Board of Acquisition and Contract

From: Michael Orth, M.S.W.  
Commissioner, Department of Community Mental Health

Re: Authority to amend an agreement with National Alliance On Mental Illness of Westchester, Inc., pursuant to which the agency was to provide community mental health services, for the period from January 1, 2022 through December 31, 2026, in order to, a.) modify its scope of services, in order to add additional community mental health services, and b.) increase its not-to-exceed amount, by \$600,824.00, in order to pay for the additional services.

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By a resolution approved on December 16, 2021 (the "Resolution"), your Honorable Board authorized the County of Westchester (the "County") to, among other things, enter into an agreement with National Alliance On Mental Illness of Westchester, Inc. ("NAMI"), pursuant to Articles 25 and 41 of the New York State Mental Hygiene Law, and pursuant to which agreement NAMI was to provide certain community mental health services, for the period from January 1, 2022 through December 31, 2026, for an amount not-to-exceed \$260,181.00 (the "Agreement"). The Agreement was subsequently executed.

The Resolution also authorized the County to enter into an agreement with each of two other entities for certain community mental health services, for which funding allocations were made available to the County by New York State. However, both of those two entities advised the County that they were unable to contract with the County. Accordingly, the funds originally intended and authorized for those two entities, for the provision of certain community mental health services, are now intended to be reallocated to NAMI, as NAMI has already been providing the same or similar services county-wide and agreed to be provide the necessary additional mental health services (the "Additional Services"), for the period from January 1, 2024 through December 31, 2026.

For administrative purposes, the County is required to have only one (1) agreement with each provider of the type of community mental health services that are provided under the Agreement. Accordingly, in order to contract with NAMI for the Additional Services, the County must amend the existing Agreement, rather than enter into a new, separate agreement.

Therefore, the County respectfully requests authority from your Honorable Board to amend the Agreement by, a.) modifying its scope of work in order to add the Additional Services, for the period from January 1, 2024 through December 31, 2026; b.) increasing its not-to-exceed amount by \$600,824.00, from an amount not-to-exceed \$260,181.00 to a new amount not-to-exceed \$861,005.00, in order to pay for the Additional Services, and c.) modifying its budget in order to allocate the additional funds that will be used to pay for the Additional Services (the "Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed Amendment will serve a public purpose by facilitating the provision of the Additional Services to the population to be served.

The goal and objective of the proposed Amendment is to facilitate the provision of the Additional Services to the population to be served.

The goal and objective of the proposed Amendment is in the best interests of the County in terms of health and safety, as facilitating the provision of the Additional Services to the population to be served is anticipated to ultimately support the health of that population.

The goal and objective of the proposed Amendment will be tracked and monitored by the staff of the Department of Community Mental Health.

Authority to exempt the procurement of the Additional Services, under the proposed Amendment, from the requirements of the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, has been requested from your Honorable Board by a separate resolution.

I respectfully recommend the adoption of the attached resolution

MO/mkc/bdm-r

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby:

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to amend an agreement with National Alliance On Mental Illness of Westchester, Inc. (“NAMI”), which the County entered into pursuant to Articles 25 and 41 of the New York State Mental Hygiene Law, and pursuant to which NAMI was to provide certain community mental health services, for the period from January 1, 2022 through December 31, 2026, for an amount not-to-exceed \$260,181.00, (the “Agreement”) by, a.) modifying its scope of work in order to add the provision of additional community mental health services (the “Additional Services”) for the period from January 1, 2024 through December 31, 2026; b.) increasing its not-to-exceed amount by \$600,824.00, from an amount not-to-exceed \$260,181.00 to a new amount not-to-exceed \$861,005.00, in order to pay for the Additional Services; and c.) modifying its budget in order to allocate the additional funds that will be used to pay for the Additional Services; and be it further

**RESOLVED**, that except as specifically hereby authorized to be amended, the terms and conditions of the Agreement shall remain in full force and effect, and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Original Agreement: \$260,181.00  
 This Amendment: \$600,824.00  
 TOTAL: \$861,005.00

Account to be Charged/Credited

	Fund	Dept	Unit	Object/ Sub Object	Trust Account	Activity	Dollars
	263	26	T177Z	4380	T177	4000	\$192,474.00
	263	26	T177A	4380	T177	4000	\$200,172.00
	263	26	T177B	4380	T177	4000	\$208,178.00
	263	26	T177Z	9854	T177		\$192,474.00
	263	26	T177A	9854	T177		\$200,172.00
	263	26	T177B	9854	T177		\$208,178.00

Budget Funding Year(s): \_\_\_\_\_ Start Date: 01/01/2022 End Date: 12/31/2026  
 (must match resolution)

Funding Source: \$600,824.00  
 (must match the resolution)

Tax Dollars: \_\_\_\_\_  
 State Aid: \$600,824.00  
 Federal Aid: \_\_\_\_\_  
 Other: \_\_\_\_\_