



Kenneth W. Jenkins  
County Executive

Department of Environmental Facilities

Vincent F. Kopicki, P.E.  
Commissioner

**113237**

DATE March 12, 2026

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.  
Commissioner, Department of Environmental Facilities

SUBJECT: Authority for the County of Westchester to enter into an agreement with Steven Thomas Sledzik, Esq., pursuant to which Attorney Sledzik will provide administrative hearing officer services to the Department of Environmental Facilities, Solid Waste Division, for a term from May 1, 2026 through April 30, 2029, in a total aggregate amount not to exceed \$35,000.00, payable at approved rates and subject to appropriations.

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Authority is hereby requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Environmental Facilities (the "Department"), to enter into an agreement (the "Agreement") with Steven Thomas Sledzik, Esq. ("Attorney Sledzik"), pursuant to which Attorney Sledzik will provide administrative hearing officer services to the Department's Solid Waste Division ("DEF-SW"), for a term from May 1, 2026 through April 30, 2029, in a total aggregate amount not to exceed \$35,000.00, payable at approved rates and subject to appropriations.

Attorney Sledzik will serve as a hearing officer for DEF-SW, presiding over hearings brought under Chapter 825 of the Laws of Westchester County (the "Source Separation Law"). Pursuant to the proposed Agreement, Attorney Sledzik will conduct hearings and render recommendation reports, which will include findings of fact and conclusions of law, in connection with violations of the Source Separation Law.

The goals and objectives of the proposed Agreement are to protect the health and safety of the public by ensuring the use of proper municipal solid waste disposal techniques.

The proposed Agreement will serve a public purpose as the enforcement of the Source Separation Law will help protect the health and safety of the public by ensuring the use of proper municipal solid waste disposal techniques.

The proposed Agreement is in the County's best interest in terms of fiscal responsibility because Attorney Sledzik's experience as a hearing officer and arbitrator enables him to efficiently conduct administrative hearings, thereby reducing County's expenses through reduced billing. Additionally, the proposed Agreement will permit the County to render important hearing decisions properly, thus reducing the potential for Article 78 proceedings and limiting the County's potential financial liabilities.

Authority to exempt the proposed Agreement from the requirements of the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, has been submitted for your Honorable Board's consideration via separate resolution of even date herewith.

Accordingly, I respectfully recommend you Honorable Board's approval of the attached Resolution.

VFK/SMA/mcz

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SULK, SECRETARY

**RESOLUTION**

Upon a communication from Commissioner of the Department of Environmental Facilities, be it hereby:

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Environmental Facilities, is hereby authorized to enter into an agreement (the “Agreement”) with Steven Thomas Sledzik, Esq. (“Attorney Sledzik”), pursuant to which Attorney Sledzik shall provide administrative hearing officer services to the Department’s Solid Waste Division, for the term from May 1, 2026 through April 30, 2029, in a total aggregate amount not to exceed \$35,000.00, payable at approved rates; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Attorney Sledzik, then Attorney Sledzik shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
251	60	7700-7700	4380		\$35,000.00

Budget Funding Year(s): 2026-29  
(must match resolution)

Start Date: 05/01/2026

End Date: 04/30/2029

Funding Source  
\$35,000.00  
(must match resolution)

Tax Dollars: \$35,000.00  
State Aid:  
Federal Aid:  
Other: