

OnBase ID # 111172

DATE May 16, 2025

TO: Honorable Board of Acquisition and Contract

FROM: Rocco A. Pozzi  
Commissioner of Probation

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of a fifth amendment to an agreement with Satellite Tracking of People, LLC for the provision of electronic monitoring services used in the supervision and tracking of individuals under the supervision of the Department of Probation for a term commencing retroactively on March 1, 2025 through February 28, 2026 in an amount not to exceed \$87,600

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Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3(a)(xxi) thereof, the procurement of a fifth amendment ("Fifth Amendment") to an agreement with Satellite Tracking of People, LLC ("STOP") for the provision of electronic monitoring services used in the supervision and tracking of individuals under the supervision of the Department of Probation for a term commencing retroactively on March 1, 2025 through February 28, 2026 in an amount not to exceed \$87,600.

By way of background, on February 27, 2020, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Probation (the "Department"), to enter into an agreement (the "Agreement") with STOP, for the provision of electronic monitoring services used in the supervision and tracking of individuals under the supervision of the Department, for a term commencing on March 1, 2020 through February 28, 2021, in an amount not-to-exceed \$73,000, payable pursuant to an approved budget, with the County having the sole option to renew the Agreement for up to four additional one year terms. The Agreement was subsequently executed. Your Honorable Board further authorized the County to enter into four (4) additional one year terms on April 22, 2021, March 3, 2022, April 13, 2023 and February 22, 2024 respectively. The County subsequently entered into the first, second, third and fourth amendments to the Agreement.

Ordinarily under Section 5 of the Policy, the County is required to "solicit written quotations from no fewer than three persons customarily providing such goods or service and, if deemed appropriate, to inquire as to the qualifications and experiences of such persons." However, it would not be in the best interests of the County to comply with the Policy for this Fifth Amendment to the Agreement. The Department has been satisfied with the services being provided by STOP and wishes to continue with STOP for one additional year so that a request for proposals can then be timely issued in order to procure a new agreement next year.

Pursuant to Section 3(a)xxi thereof, the Policy is not applicable to any procurement for which your Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this Fifth Amendment to the Agreement from the Policy.

Accordingly, a Resolution to exempt the procurement of a Fifth Amendment to the Agreement is hereby submitted for your Honorable Board's consideration.

RAP/LAC  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/29/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Probation, be it hereby

**RESOLVED**, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of “solicit written quotations from no fewer than three persons customarily providing such goods or service and, if deemed appropriate, to inquire as to the qualifications and experiences of such persons”, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of a fifth amendment to an agreement with Satellite Tracking of People, LLC for the provision of electronic monitoring services used in the supervision and tracking of individuals under the supervision of the Department of Probation for a term commencing retroactively on March 1, 2025 through February 28, 2026 in an amount not to exceed \$87,600.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/29/2025 - RAYMOND SUKUTY SECRETARY