



County of Westchester

Westchester Tobacco Asset Securitization Board

Agenda

Thursday, November 20, 2025

12:00 PM

**MOB1 Seventh Floor, Room 718,
148 Martin Avenue, White Plains, NY
10601**

Motion to begin meeting

Business:

- 1) Election of Directors and Officers-as per Articles II and III of By-Laws;
- 2) Approval of O'Connor Davies, LLP audit fee for 2024 audit (\$21,000);
- 3) Approval of Financials for 2023;
- 4) Approval of Annual Report for 2023, inclusive of the List of Additional Questions & Answers;
- 5) Review and approval of previously adopted Mission Statement;
- 6) Review and approval of previously adopted Investment Guidelines- Policies & Procedures regarding cash flows and investments for Westchester Tobacco Asset Securitization Corporation;
- 7) Review and approval of previously adopted Internal Controls- Policies & Procedures;
- 8) Review and approval of previously adopted Travel & Discretionary Funds Policy;
- 9) Review and approval of the Amended Procurement Policy inclusive of the Statement of Prompt Payment Policy;
- 10) Review and approval of previously adopted Code of Ethics;
- 11) Review and approval of the 2025 budget;
- 12) Westchester County finance department fee (\$35,000) approval for 2024;
- 13) Board of Directors Confidential Evaluation Form;

- 14) EMMA filing of 2023 information;
- 15) Discuss New York State PARIS filing to be done ASAP;
- 16) The Annual Certificate for FY 2023 of the County of Westchester in the State of New York Re: WTASC's Series 2016B and 2016C bonds. This was based off of the preliminary County 2023 balance sheet.
- 17) Discussion of "Acknowledgement of Fiduciary Duty"
- 18) Review and approval of previously of a WTASC Sexual Harassment Avoidance Policy

Motion to approve this meeting's minutes.

Motion to adjourn the meeting.

Next Board meeting will be set when needed to address new business.