



OnBase: 113066

Date: 02/16/2026

To: Board of Acquisition and Contract

From: Belinda S. Miles President

Re: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xxi thereof, the procurement of an agreement with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services. D.P.C, for the provision of electronic security systems design and implementation for the SUNY Westchester Educational Opportunity Center, for a term from March 1, 2026 through February 28, 2027.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3(a)xxi thereof, the procurement of an agreement with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services. D.P.C ("EDR") for the provision of electronic security systems design and implementation for the SUNY Westchester Educational Opportunity Center ("WEOC"), for a term commencing March 1, 2026, through February 28, 2027, in an amount not to exceed \$43,401.00.

SUNY Westchester Educational Opportunity Center (WEOC) will be relocating to a new building located at 28 Wells Avenue, Yonkers, New York, on or about July 1, 2026. As part of this transition, WEOC must design and implement an electronic security system that will be fully integrated with Westchester Community College's existing security infrastructure. Accordingly, the College requires a contractor with demonstrated knowledge and experience with the College's current security systems.

EDR has provided professional services to the College's Main Campus for more than 15 years. During this time, EDR has developed extensive familiarity with the College's door access systems, video surveillance infrastructure, equipment security standards, and overall security framework. This experience provides EDR with a unique understanding of how the College's environment is built, managed, and secured.

Engaging a firm that is already knowledgeable about the College's existing hardware and software platforms, security workflows, room-level protection standards, and operational expectations will ensure efficiency, continuity, and consistency with established campus security protocols. EDR's performance to date has been more than satisfactory, and the proposed compensation is reasonable and appropriate for the

scope of work.

Conversely, retaining a different firm would require significant onboarding time and additional costs, as a new vendor would need to become fully acquainted with the College's systems and standards. This would introduce unnecessary risk and potential delays to the project timeline.

Ordinarily under Section 5 of the Policy, the County is required to "solicit written or oral quotations from no fewer than three persons customarily providing such goods or services, and, if deemed appropriate, to inquire as to the qualifications and experience of such persons." However, as set forth above, EDR's has specialized knowledge and experience of the College's security system. Therefore it would be in the best interest of the County for EDR to provide these services

Pursuant to Section 3(a)xxi thereof, the Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. For the reasons described above, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement from the Policy.

Accordingly, a Resolution to exempt the procurement of an agreement with EDR is hereby submitted for your consideration.

BSM:cm

RESOLUTION

Upon a communication from the President, Westchester Community College, be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written or oral price quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services. D.P.C for the provision of electronic security systems design and implementation for the SUNY Westchester Educational Opportunity Center.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/26/2026 - RAYMOND SOUKHREFF