



Memorandum
Department of Planning

103407

DATE September 19, 2023

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez
Acting Commissioner of Planning

SUBJECT: Resolution authorizing an amendment to an agreement between the County of Westchester and Lifting Up Westchester to assist County residents who are homeless and provide Emergency Shelter Services in Westchester County, in order to change the contract period from October 1, 2021 through September 30, 2022 to March 15, 2020 through December 31, 2022 and increase the amount of the agreement from \$171,721.00 to \$277,888.11 an increase of \$106,167.11.

On June 2, 2022, your Honorable Board approved a resolution that authorized the County of Westchester (the "County") to enter into an agreement with Lifting up Westchester ("LUW"), pursuant to which LUW would provide maintenance (minor or routine repairs may be included), rent, security, fuel, equipment, insurance, utilities, food, furnishings and supplies necessary for the operation of emergency shelters for a term commencing on June 1, 2022 and continuing through September 30, 2022 in an amount not-to-exceed \$171,721.00, payable pursuant to a grant from the Emergency Solutions Grant COVID-19 ("ESG-CV") program (the "Agreement"). The Agreement was subsequently executed.

Thereafter, on September 15, 2022, your Honorable Board approved a resolution to amend the Agreement with LUW by changing the contract period from June 1, 2022 through September 30, 2022 to October 1, 2021 through September 30, 2022. The amendment to the Agreement was subsequently executed.

The parties now desire to further amend the Agreement in order to change the contract period from October 1, 2021 through September 30, 2022 to March 15, 2020 through December 31, 2022 and increase the amount of the agreement from \$171,721.00 to \$277,888.11 an increase of \$106,167.11, in order to give LUW the ability to receive reimbursement for food and services provided to clients retroactive to March 15, 2020.

Except as specifically provided hereby, all remaining terms and conditions of the Agreement shall remain in full and effect.

Authority to exempt this Agreement from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi thereof, has been granted by your Honorable Board in accordance with a separate resolution of even date herewith.

The goal and objective of this agreement is to provide Shelter Care Services to reduce the spread of Covid-19. The program will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

I recommend approval of this Second Amendment.

BPLA/cp/am
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/25/2023 - JOAN COCCIARDI, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF PLANNING,
BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to further amend an agreement with Lifting Up Westchester ("LUW"), pursuant to which LUW agreed to provide maintenance (minor or routine repairs may be included), rent, security, fuel, equipment, insurance, utilities, food, furnishings and supplies necessary for the operation of emergency shelters for a term commencing on October 1, 2021 and continuing through September 30, 2022 in an amount not-to-exceed \$171,721.00, payable through the Emergency Solutions Grant COVID-19 program, in order to change the contract period from October 1, 2021 through September 30, 2022, to March 15, 2020 through December 31, 2022, and to increase the amount of the agreement from \$171,721.00 to \$277,888.11, an increase of \$106,167.11; and be it further

RESOLVED: that except as specifically amended hereby, all the other terms and conditions of the Agreement will remain the same; and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$171,721.00
First Amendment	\$ 0.00
Second Amendment	<u>\$106,167.11</u>
	\$277,888.11

AGREEMENT NUMBER: C-ESG-CV-20-22

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	215V	4998	T215	\$106,167.11

Budget Funding Year(s) FY 2020 Start Date March 15, 2020 End Date December 31, 2022
(must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$106,167.11
(must match resolution)

Federal Aid \$106,167.11 – U.S. Department of Housing and Urban Development

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/25/2023 - JOAN COCCIARDI, SECRETARY