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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: December 17, 2024

SUBJECT: First Amendment to Agreement No. 22-914 in the matter of Project Management Services for various building renovation projects

Consultant: H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. d/b/a H2M architects + engineers

Amendment Amount: \$4,000,000.00

Subconsultant Approval: MFS Engineers & Surveyors (MBE)

The County of Westchester (“County”), acting by and through its Department of Public Works and Transportation (“Department”), entered into Agreement Number 22-914 (“Agreement”), dated August 11, 2022, with H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. d/b/a H2M architects + engineers (“Consultant”), 1133 Westchester Avenue, Suite N-210, White Plains, New York 10605, wherein the Consultant was to provide project management services for various building renovation projects. The Agreement expires on August 14, 2025. The Agreement may be extended for an additional two (2) years at the sole option of the County.

The project management services included in the original Agreement have been in progress. The Department has been satisfied with the quality of services provided to date. The Department has currently authorized the Consultant to perform various services that are approaching the Agreement fee amount (\$3,000,000.00). In order to provide anticipated services for the remainder of the term, the Department needs to amend this Agreement for additional services. The Consultant will provide additional services for the following project:

- Blue Mountain Sportsman Center Rehabilitation

Authority of your Honorable Board is therefore requested to amend the existing Agreement between the County and the Consultant to provide for additional project management services for various building renovation projects. The Consultant shall provide project management services to assist Department personnel in managing the capital program and reducing the backlog of capital projects awaiting completion. For project management services, the Consultant shall provide staff augmentation, develop requests for proposals, provide consultant management, develop a Project Management Plan, monitor project schedules, manage project budgets, provide project close-out services, and provide other consulting services as directed by the Commissioner of the Department.

The objective of this project will be to perform project management services for various building renovation projects. This work is necessary to augment the Department’s Engineering Division staff in the preparation of capital projects, requests for proposals, and the oversight of other consultants during the study, design, and construction phases of a capital project. Projects vary in complexity and include building renovations with total budgets ranging from \$100,000 to \$10,000,000. This Agreement will benefit the public as it will provide a cost-effective method to manage capital projects, thereby ensuring timely project completion within budget.

Board of Acquisition and Contract

Agreement No. 22-914, First Amendment

Project Management Services for various building renovation projects

H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC d/b/a H2M architects + engineers

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The engineering discipline encompassed in this Amendment is not new, but rather, it is an integral part of the agreement scope that involves the same degree of skill, experience and complexity as the expertise generally described in the original agreement scope. Accordingly, this type of engineering discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

The fee for the above services is for an amount of \$4,000,000.00 pursuant to an approved budget, bringing the total Agreement plus Amendment to \$7,000,000.00. The completion date of the Agreement shall be extended to August 14, 2027.

In addition, the Consultant has requested the utilization of the following subconsultant: MFS Engineers & Surveyors, a MBE firm, for Geotechnical Investigation Services, 2780 Hamilton Boulevard, South Plainfield, New Jersey 07080.

The Department will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

HJG/AK/AS/cg

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the existing Agreement No. 22-914 ("Agreement") between the County of Westchester ("County"), acting by and through its Department of Public Works and Transportation ("Department"), and H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC d/b/a H2M architects + engineers ("Consultant"), 1133 Westchester Avenue, Suite N-210, White Plains, New York 10605, be amended to provide for additional project management services for various building renovation projects. The Consultant shall provide project management services to assist Department personnel in managing the capital program and reducing the backlog of capital projects awaiting completion. For project management services, the Consultant shall provide staff augmentation, develop requests for proposals, provide consultant management, develop a Project Management Plan, monitor project schedules, manage project budgets, provide project close-out services, and provide other consulting services as directed by the Commissioner of the Department; and be it further

RESOLVED, that for the additional services rendered, the Consultant shall be paid a fee of \$4,000,000.00 pursuant to an approved budget, increasing the total maximum fee to \$7,000,000.00; and be it further

RESOLVED, In addition, the Consultant has requested the utilization of the following subconsultant: MFS Engineers & Surveyors, a MBE firm, for Geotechnical Investigation Services, 2780 Hamilton Boulevard, South Plainfield, New Jersey 07080; and be it further.

RESOLVED, that the completion date of the Agreement shall be extended to August 14, 2027; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	3,000,000.00	(Project Management Services)
This Amendment		<u>4,000,000.00</u>	(Additional Project Management Services)
TOTAL	\$	7,000,000.00	

Agreement No. 22-914

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	372	42	RBM05-03-E	6120-03	BA #154-2024	\$694,710.00
	TBD	TBD	TBD	TBD	TBD	\$3,305,290.00

Budget Funding Year(s): 2022-2027 Start Date: 08/15/2022 End Date: 08/14/2027
(must match resolution)

Funding Source: Tax Dollars: <u>100% County</u>	Contractor Federal I.D. No./
State Aid: _____	Social Security No.: _____
<u>\$4,000,000.00</u> Federal Aid: _____	Vendor No.: _____
(must match resolution) Other: _____	Encumbrance No.: _____

RESOLUTION

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/09/2025 - RAYMOND SCULKY, SECRETARY