



Vedat Gashi  
Chairman,  
Westchester County  
Board of Legislators

## OnBase ID #113857

DATE: June 3, 2026

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi  
Chairman, Westchester County Board of Legislators

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with the Westchester County Association, Inc. for the provision of the Smart Growth Sustainable Policy Playbook Project, for an amount not to exceed \$20,000.00, for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026.

---

Authority is respectfully requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement (the "Agreement") with the Westchester County Association, Inc. ("WCA") for the provision of the Smart Growth Sustainable Policy Playbook Project (the "Project"), for an amount not to exceed \$20,000.00, for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026.

Ordinarily, under Section 5(a) of the Policy, the County, for a "procurement of goods or services reasonably expected to cost \$35,000.00 or less" is required to solicit oral or written quotations from no fewer than three persons customarily providing the required services. However, WCA is partnering with the PACE University Land Use Law Center (the "Center"), which is uniquely qualified to develop Project materials, facilitate stakeholder meetings, and help Westchester municipalities adopt practical planning and regulatory strategies for economically viable smart growth development. Based upon the foregoing, compliance with the procedural requirements of the Policy would not be in the best interests of the County.

Pursuant to Section 3(a)(xxi), the Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. Because WCA is partnering with the Center, who is uniquely qualified and has the experience and expertise necessary to provide the services for the Project, and for the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of the proposed Agreement from the Policy.

VG/AR/mcz  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/11/2026 - RAYMOND SCULKY, SECRETARY

## **RESOLUTION**

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

**RESOLVED**, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting oral or written price quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester (the "County") in connection with the procurement of an agreement between the County and the Westchester County Association, Inc. for the provision of the Smart Growth Sustainable Policy Playbook Project, for an amount not to exceed \$20,000.00, for a term commencing retroactively on January 1, 2026 and continuing through December 31, 2026.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/11/2026 - RAYMOND C. V. SECRETARY