

110273

DATE: January 9, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution authorizing a First Amendment to an Agreement between the County of Westchester and the Port Chester Housing Authority for electrical upgrades in buildings 1, 3, 5, and 7 on Weber Drive in the Village of Port Chester in order to modify the scope of work to include the remaining buildings 9, 11, 13, 15 & 17, increase the dollar amount from \$400,000.00 to \$800,000.00, an increase of \$400,000.00, and to change the expiration date from June 14, 2025 to December 31, 2025.

On June 20, 2024, your Honorable Board approved a resolution authorizing the County of Westchester (the "County") and the Port Chester Housing Authority (the "Housing Authority") to enter into an agreement pursuant to which the Housing Authority will make electrical upgrades to buildings 1, 3, 5 and 7 on Weber Drive, which is owned by the Housing Authority (the "Project") and located in the Village of Port Chester for a term commencing on June 15, 2024 and continuing through June 14, 2025. In consideration for services rendered in connection with the Project, the County agreed to pay the Housing Authority an amount not-to-exceed \$400,000.00 in Community Development Block Grant funding, pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The parties now desire to amend the Agreement in order to modify the scope of work to include electrical upgrades in buildings 9, 11, 13, 15 & 17 and to increase the dollar amount from \$400,000.00 to \$800,000.00, an increase of \$400,000.00 as additional funds are needed in order to complete the Project. The expiration date will also be changed from June 14, 2025 to December 31, 2025. Except as specifically provided hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The Housing Authority plans to replace the outdated power supply feeders and panels and replace each apartment's receptacles and switches to a safe load capacity. The goal and objective of this Project is to provide upgrades to an outdated power supply

at this housing complex, where the majority of its residents are low income households. The Project will be monitored by the Port Chester Housing Authority and Westchester County Department of Planning staff will make site visits during construction to ensure all contractual requirements are met.

This procurement is exempt from the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program. The procurement is also exempt from the Federal Procurement regulations for the same reason.

Act # 12-2022, adopted June 30, 2022, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan to include the FY 2022 Action Plan, and to accept such Grants.

On June 30, 2022, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,164,264 in Community Development Block Grant (CDBG) funds.

Act # 141-2024, adopted August 5, 2024, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, amending the FY 2019-2023 Consolidated Plan to include the FY 2023 Action Plan.

On August 29, 2024, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,438,390.00 in Community Development Block Grant (CDBG) funds. I recommend approval of this amendment.

BL/tf/am/je
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is authorized to amend an Agreement with the Port Chester Housing Authority (the "Housing Authority"), pursuant to which the Housing Authority agreed to make electrical upgrades to buildings 1, 3, 5 and 7 on Weber Drive, which is owned by the Housing Authority (the "Project"), for an amount not-to-exceed \$400,000 in Community Development Block Grant ("CDBG") funding, payable pursuant to an approved budget, for a term commencing on June 15, 2024 and continuing through June 14, 2025, in order to modify the scope of work to include electrical upgrades in buildings 9, 11, 13, 15 & 17, to increase the dollar amount thereunder from \$400,000.00 to \$800,000.00 in CDBG funding, payable pursuant to an approved budget, to compensate the Housing Authority for performing the additional services, and to change the expiration date of the Agreement from June 14, 2025 to December 31, 2025; and be it further

RESOLVED: that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement \$ 400,000.00
 This Amendment \$ 400,000.00
 \$ 800,000.00

AGREEMENT NUMBER: C-67-23-U70

Account to be
 Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	067X	4380	T067	\$200,000.00
263	19	067Z	4200	T067	\$200,000.00

Budget Funding Year(s)
 (must match resolution)

FY 2022 & 2024

Start Date June 15, 2024

End Date December 31, 2025

Funding Source

Tax Dollars _____

State Aid _____

\$400,000.00
 (must match resolution)

Federal Aid \$400,000.00 – U.S. Department of Housing and Urban Development

Other _____