



Kenneth W. Jenkins  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

112898

DATE: February 3, 2026

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner of Social Services

SUBJECT: Authority to enter into a five-year lease with the Village of Scarsdale for a one-family home located at 2 Drake Road, Scarsdale, New York for the term May 1, 2024 through April 30, 2029.

---

Authority is requested for the County of Westchester (the "County") to enter into a lease (DSS3031-24) (the "Lease") with the Village of Scarsdale of a one-family home located at 2 Drake Road, Scarsdale, New York (the "Property") for use by the County as transitional or long-term housing for homeless families, for a five year term commencing retroactively on May 1, 2024 through April 30, 2029 and terminable at the option of the County, at an annual rent of \$5,112 which represents the annualized monthly shelter allowance approved by the New York State Office of Temporary and Disability Assistance. In addition, the County will pay \$400 toward the annual cost of hazard insurance for the Property. The prior lease for the Property expired on April 30, 2024.

The proposed Lease is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(b) thereof, as it is a lease of real property.

The public purpose of the proposed Lease is to provide continued emergency housing and supportive services to homeless and needy families. The goal and objective of the Lease is to improve the quality of life of the homeless population in Westchester County by providing transitional or long-term housing, addressing individual and family barriers to employment as well as assisting in transitioning to permanent housing when applicable. The proposed Lease is in the best interests of the County in terms of public health and safety of the targeted population.

Accordingly, your Honorable Board's approval of the attached resolution is respectfully recommended.

LGT/lac

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/19/2026 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, and the Director of Countywide Administrative Services & Real Estate, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into a lease (DSS3031-24) (the "Lease") with the Village of Scarsdale for a one-family home located at 2 Drake Road, Scarsdale, New York (the "Property"), terminable at the option of the County, with an annual rent of \$5,112, plus \$400 toward the annual cost of hazard insurance for the Property, for the term May 1, 2024 through April 30, 2029; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/19/2026 - RAYMOND S. DUKAKIS, SECRETARY

**1. Account to be Charged/Credited:**

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2024	101	22	8900	5850		\$3,675
2025	101	22	8900	5850		\$5,512
2026	101	22	8900	5850		\$5,512
2027	101	22	8900	5850		\$5,512
2028	101	22	8900	5850		\$5,512
2029	101	22	8900	5850		\$1,837

**2. Budget Funding Year(s): 2024-2029**

Start Date: 5/1/2024

End Date: 4/30/2029

(must match resolution)

**3. Funding Source:**

Federal	99%	CFDA#(s)	93.558		
State	1%	State ID#(s)			
Operating/ Tax Levy	%				
Capital	%				

**4. Total NTE: \$27,560**

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/19/2026 - RAYMOND SCUIKY, SECRETARY