

111802

To: Honorable Members of the Board of Acquisition and Contract

From: Honorable Kenneth W. Jenkins
Westchester County Executive
Robin Schlaff
Director, Office for Women

Date: September 5, 2025

Subject: Authority to enter into a first amendment to an agreement with Legal Services of the Hudson Valley for provision of comprehensive civil legal services for victims of domestic violence for the period January 1, 2025 to December 31, 2027 for a total amount not to exceed \$3,732,054 to revise the list of locations in which services may be provided.

By resolution dated February 20, 2025, your Honorable Board authorized the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement (the "Agreement") with Legal Services of the Hudson Valley ("LSHV") to provide comprehensive civil legal services for victims of domestic violence, for a term commencing on January 1, 2025 and continuing through December 31, 2027, for a total amount not to exceed \$3,732,054, provided that the amount payable each year will not exceed \$1,244,018. For the first year of the Agreement, LSHV may submit an invoice within thirty (30) days of execution of the Agreement for \$248,804 (which equals 20% of the annual amount). The remaining \$3,483,250 will be payable within thirty (30) days of submission of quarterly invoices, pursuant to an approved budget. The Agreement was duly executed.

Now, authority of your Honorable Board is hereby sought to enter into a first amendment (the "First Amendment") to the Agreement which would expand the locations in which LSHV's approved subcontractor, My Sisters' Place, Inc. ("MSP"), may provide services; the Agreement currently only lists Yonkers, but services are to be provided in White Plains and New Rochelle as well. Accordingly, amendment of the Agreement is sought to include White Plains and New Rochelle as additional service locations for MSP.

The proposed First Amendment will serve a public purpose by making available to victims various civil legal services that they need and might otherwise be unable to obtain.

The goal and objective of the proposed First Amendment is to provide intake, legal advice/brief consultations, direct representation in areas of family violence and family law, legal assistance in ancillary matters such as housing, public benefits, disability, health, education and employment, and such other legal services as may become necessary to support the autonomy of the client.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of the public health, safety and general welfare, as providing legal services to victims of domestic violence will improve victim identification, screening, assessment and, ultimately, victim service provision.

The goal and objective of the proposed First Amendment will be tracked and monitored by the Office for Women.

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/18/2025 - RAYMOND SCUKY, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive and the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into a first amendment (the "First Amendment") to its agreement (the "Agreement") with Legal Services of the Hudson Valley ("LSHV") pursuant to which LSHV provides comprehensive civil legal services for victims of domestic violence, for a term commencing on January 1, 2025 and continuing through December 31, 2027, for a total amount not to exceed \$3,732,054, by expanding the locations in which services may be provided by LSHV's approved subcontractor, My Sisters' Place, Inc., to include White Plains and New Rochelle; and be it further

RESOLVED, that all other terms and conditions of the Agreement will remain the same; and be it further

RESOLVED, that this First Amendment is subject to County appropriations; and be it further

RESOLVED, that this First Amendment is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Revenue Source	Trust Account	Dollars	Funding Year(s)
					\$0	

Budget Funding Year(s): 2025-2027 Start Date: 1/1/2025 End Date: 12/31/2027
(must match resolution)

Funding Source: Tax Dollars _____
State Aid _____
Federal Aid _____

\$0
(must match resolution)