



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112481

DATE: November 18, 2025

TO: Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester to:

- 1) Enter into a grant agreement with the United States Department of Housing and Urban Development to accept a grant (Grant No. NY0988L2T042410) for the period from August 1, 2025 through July 31, 2026, in the amount of \$4,474,060 and to further:
- 2) Enter into five (5) separate agreements with (i) Westhab, Inc., (ii) Family Service Society of Yonkers, (iii) Lifting Up Westchester, Inc., (iv) The Guidance Center of Westchester, Inc., and (v) Caring for the Homeless of Peekskill Inc., for a total aggregate amount of \$4,380,918, in order to provide a total of 123 units of scattered-site permanent housing units and mobile support services to 112 chronically homeless individuals and 11 chronically homeless families, for the period from August 1, 2025 through July 31, 2026.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into a grant agreement (the "Grant Agreement," DSS3059-25) with the United States Department of Housing and Urban Development ("HUD") for the period from August 1, 2025 through July 31, 2026, in order to accept a grant (HUD Grant No. NY0988L2T042410) in the amount of \$4,474,060 ("Grant") under HUD's Continuum of Care ("CoC") Program known as "Turning Point" ("CoC Turning Point Program"). The Grant Agreement will provide funds to be used to provide units of scattered-site permanent housing units and mobile support services to chronically homeless individuals and families, pursuant to title IV of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11301 et seq. ("Act") and the HUD's CoC Program rule ("Rule").

Authority is further requested from your Honorable Board for the County, acting by and through its Department, to enter into five (5) separate agreements with (i) Westhab, Inc. (DSS3059A-25), (ii) Family Service Society of Yonkers (DSS3059B-25), (iii) Lifting Up Westchester, Inc. (DSS3059C-25), (iv) The Guidance Center of Westchester, Inc. (DSS3059D-25), and (v) Caring for the Homeless of Peekskill Inc. (DSS3059E-25) (collectively, the "Providers"), to utilize a portion of the Grant funds in the amount not to exceed \$4,380,918, to provide a total of 123 units of scattered-site permanent housing and mobile support services to 112 chronically homeless individual adults and 11 chronically homeless families under the CoC Turning Point Program, in accordance with the Act and the Rule. The Providers will have case managers to provide housing need assessments, home visits, referrals, advocacy, life skills training, services coordination, relapse prevention and crisis intervention services.

The proposed agreements with the Providers will be for a term commencing on August 1, 2025 through July 31, 2026, and in the following individual not-to-exceed ("NTE") amounts, with the Providers contributing matching funds in the form of in-kind services, in the amounts set forth below, as follows:

Providers	NTE Amounts	Providers Matching Funds
Westhab, Inc.	\$1,729,387	\$88,320
Family Service Society of Yonkers	\$385,370	\$21,120
Lifting Up Westchester, Inc.	\$809,947	\$44,160
The Guidance Center of Westchester, Inc.	\$1,065,509	\$71,712
Caring for the Homeless of Peekskill, Inc.	\$390,705	\$21,120

The Department shall retain \$93,142 from the Grant to cover the Department's administration costs in connection with administering the CoC Turning Point Program.

Matching funds, as required by the Grant, will be provided by the County in the amount of \$18,043 and by the Providers in the amounts set forth above in in-kind services, therefore accepting the Grant and entering into the Grant Agreement will be at no cost to the County.

The Grant Agreement does not constitute procurement and therefore, the provisions of the Westchester County Procurement Policy do not apply. Because this Grant is a renewal grant, the Federal funding for this program is exempt from the Common Grant rules and the agreements may be renewed on a non-competitive basis pursuant to 24 C.F.R. 583.235(a). In addition, the agreements with the Providers are exempt from the Westchester County Procurement Policy pursuant to Section 3(xiv) which exempts contracts with not-for-profit corporations for the purposes of providing aid, care and support to persons in need of public assistance.

I certify that the Department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the

grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) and will comply with all of the Grant Terms.

The Grant Agreement shall serve a public purpose by assisting chronically homeless single individual adults and families in obtaining scattered site housing within the County and receiving supportive services.

The goals and objectives of the Grant Agreement shall be to provide scattered site housing units and mobile supportive services for at least 112 chronically homeless individuals and 11 chronically homeless families. The Providers shall provide fiscal oversight in providing the services.

The goals and objectives of the Grant Agreement is in the County's best interest regarding fiscal responsibility as the Grant Agreement provides the funding for and operation of the aforementioned CoC Turning Point Program that reduces homelessness and dependence on public assistance which not only improves the economic situation of the program participants but also of the County by reducing the County's public assistance expenditures.

The goals and objectives of the Grant Agreement is also in the County's best interest regarding public health and safety as the Grant Agreement provides the funding for and operation of the aforementioned program that provides housing and supportive services to the chronically homeless that correspondingly improves the program participants' physical and psychological well-being and provides a safer and more stable overall environment to such participants and the residents of Westchester County.

Accordingly, authority is hereby requested for the County, acting by and through the Department, to enter into the Grant Agreement and the agreements with the Providers, as detailed above.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT/MD

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), is hereby authorized to enter into a grant agreement (the "Grant Agreement," DSS3059-25) with the United States Department of Housing and Urban Development ("HUD") for the period from August 1, 2025 through July 31, 2026, in order to accept a grant (HUD Grant No. NY0988L2T042410) in the amount of \$4,474,060 ("Grant") under HUD's Continuum of Care program known as "Turning Point" ("CoC Turning Point Program"), to provide a total of 123 units of scattered-site permanent housing and mobile support services to 112 chronically homeless individual adults and 11 chronically homeless families; and be it further

RESOLVED, that the County is hereby further authorized to enter into five (5) separate agreements with (i) Westhab, Inc. (DSS3059A-25), (ii) Family Service Society of Yonkers (DSS3059B-25), (iii) Lifting Up Westchester, Inc. (DSS3059C-25), (iv) The Guidance Center of Westchester, Inc. (DSS3059D-25), and (v) Caring for the Homeless of Peekskill Inc. (DSS3059E-25), in the total aggregate amount not to exceed \$4,380,918, for the period from August 1, 2025 through July 31, 2026, with the providers set forth below and in the individual not-to-exceed amounts, with the providers contributing matching funds in the form of in-kind services, in the amounts set forth below, as follows:

Providers	NTE Amounts	Providers Matching Funds
Westhab, Inc.	\$1,729,387	\$88,320
Family Service Society of Yonkers	\$385,370	\$21,120
Lifting Up Westchester, Inc.	\$809,947	\$44,160
The Guidance Center of Westchester, Inc.	\$1,065,509	\$71,712
Caring for the Homeless of Peekskill, Inc.	\$390,705	\$21,120

(collectively the "Providers") to implement the CoC Turning Point Program pursuant to the Grant; and be it further

RESOLVED, the County will also provide a cash match in the amount of \$18,043 toward the program, and the County shall retain \$93,142 in administrative costs; and be it further

RESOLVED, that the County Executive, or his/her authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	A929	9852	T929	\$4,474,060
263	22	A929	4380	T929	\$4,380,918

2. Budget Funding Year(s): 2025-2026

Start Date: August 1, 2025
(must match resolution)

End Date: July, 31, 2026

3. Funding Source:

Federal	100%	CFDA#(s)	14.267		
State	0%	State ID#(s)	N/A		
Operating/Tax Levy	0%				
Capital	0%				

4. **Total NTE:** \$4,474,060
(must match resolution)

APPROVED BOARD OF ACQUISITION & CAPITAL PROJECTS
2024-2025 - RAYMOND SCULKY, SECRETARY