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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: July 24, 2025

SUBJECT: First Amendment to Agreement No. 22-911 in the matter of Project Management Services for Various Road and Bridge Reconstruction Projects.

Consultant: Creighton Manning Engineering and Surveying, PLLC

Amendment Amount: \$3,000,000.00

The County of Westchester ("County"), acting by and through its Department of Public Works and Transportation ("Department"), entered into Agreement No. 22-911 ("Original Agreement"), approved on July 28, 2022, with Creighton Manning Engineering, LLP ("Consultant"), 145 Main Street, Ossining, New York 10562, wherein the Consultant was to provide Project Management Services for Various Road and Bridge Reconstruction Projects. Although the Original Agreement expired on July 31, 2025, it may be extended for an additional two (2) years at the sole option of the County.

Some of the project management services that are being provided pursuant to the Original Agreement, are still underway and require additional time to complete ("Remaining Work"). The Remaining Work consists of the following: (i) Park Avenue Viaduct over Bronx River Parkway, Yonkers (Work Order #1); (ii) Bryant Avenue, County Road #153 ("CR"), White Plains (Work Order #2); (iii) Playland Parkway, CR #152, Rye (Work Order #3); (iv) Quaker Bridge Road Bridge over Croton River, Cortlandt (Work Order #5); (v) Old Mamaroneck Road, CR #26, White Plains (Work Order #7); (vi) Ward Pound Ridge Fire Tower Inventory Inspection (Work Order #8); (vii) Westchester Avenue East Bridge over Mamaroneck River, White Plains (Work Order #9); (viii) Ward Pound Ridge Fire Tower Site Design (Work Order #10); (ix) Woods Road Shared Use Path, Grasslands Campus (Work Order #11); (x) Quaker Bridge Road Bridge over Croton River (Work Order #12); and (xi) Warburton Avenue CR #751 (Work Order #13). In order to provide anticipated services for the remainder of the term, the Department needs to amend this Agreement for additional services and extend the term of the Agreement.

Additionally, the Department was notified that Creighton Manning Engineering, LLP has formally changed its company name to Creighton Manning Engineering and Surveying, PLLC. We were advised that this is a name change only and the same office contact personnel will be used to perform the work thus guaranteeing continuity throughout the Agreement. In addition, the Consultant has a new main office address located at 2 Winners Circle, Albany, New York 12205. Therefore, approval is requested to amend Agreement No. 22-911 to reflect the Consultant's new name and office address. The objective of this name change is in the County's best interest, as it will provide for uninterrupted consulting services pursuant to Agreement No. 22-911 for the Department project contained therein.

Accordingly, authority of your Honorable Board is therefore requested to amend the existing Agreement between the County and the Consultant to provide for additional Project Management Services for various road and bridge reconstruction projects. The consultant shall provide staff augmentation, develop requests for proposals, provide consultant management, develop a Project Management Plan, monitor project schedules, manage project budgets, provide project close-out services, and provide other consulting services as directed by the Commissioner of the Department.

The objective of this project will be to perform project management services for various road and bridge reconstruction projects. This work is necessary to augment the Department's Engineering Division staff in the preparation of capital projects, requests for proposals, and the oversight of other consultants during the study, design, and construction phases of a capital project. Projects vary in complexity and include road and bridge reconstruction with total budgets ranging from \$100,000 to \$10,000,000. This Agreement will benefit the public as it will provide a cost-effective method to manage capital projects, thereby ensuring timely project completion within budget.

The engineering discipline encompassed in this Amendment is not new, but rather, it is an integral part of the agreement scope that involves the same degree of skill, experience and complexity as the expertise generally described in the original agreement scope. Accordingly, this type of engineering discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

The Agreement fee was increased by an additional \$3,000,000.00 pursuant to an approved budget, bringing the total Agreement plus Amendment to \$6,000,000.00. The completion date of the Agreement shall be extended retroactively from July 31, 2025 until July 31, 2027.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same and in full force and effect.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this Agreement by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

HJG/AS/cg

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester ("County"), acting by and through its Department of Public Works and Transportation ("Department"), be and is hereby authorized to amend Agreement No. 22-911, ("Agreement") with Creighton Manning Engineering, LLP ("Consultant"), 2 Winners Circle, Albany, New York 12205, in order to provide additional Project Management Services for Various Road and Bridge Reconstruction Projects and to change the name of the Consultant from Creighton Manning Engineering, LLP to Creighton Manning Engineering & Surveying PLLC. The Consultant shall provide project management services to assist Department personnel in managing the capital program and reducing the backlog of capital projects awaiting completion. For project management services, the consultant shall provide staff augmentation, develop requests for proposals, provide consultant management, develop a Project Management Plan, monitor project schedules, manage project budgets, provide project close-out services, and provide other consulting services as directed by the Commissioner of the Department; and be it further

RESOLVED, that for the additional services rendered, the Consultant shall be paid a fee of \$3,000,000.00 pursuant to an approved budget, bringing the total fee under the Agreement, plus Amendment to \$6,000,000.00; and be it further

RESOLVED, that the completion date of the Agreement shall be extended retroactively from July 31, 2025 until July 31, 2027; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	3,000,000.00	(Project Management Services)
This Amendment		3,000,000.00	(Additional Project Management Services and Extension to 7/31/2027)
TOTAL	\$	6,000,000.00	

Agreement No. 22-911

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	366	46	TBD	6120-03	TBD	\$3,000,000.00

Budget Funding Year(s): 2022-2027 Start Date: 08/01/2022 End Date: 07/31/2027
(must match resolution)

Funding Source: Tax Dollars: <u>100% County</u>	Contractor Federal I.D. No./
State Aid: _____	Social Security No.: _____
\$ <u>3,000,000.00</u>	Vendor No.: _____
Aid: _____	Encumbrance No.: _____
(must match resolution) Other: _____	