

113185

DATE: March 9, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez
Commissioner of Planning
Marguerite Beirne
Chief Information Officer
Department of Information Technology

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of a Second Amendment to an agreement between the County of Westchester and PruTech Solutions, Inc., to upgrade and modernize the Homeseeker program.

Authority is hereby requested from your Honorable Board to exempt from the application of the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, the procurement of a Second Amendment to an agreement between the County of Westchester (the "County") and PruTech Solutions, Inc. ("PruTech"), pursuant to which PruTech will upgrade and modernize the Homeseeker program and provide maintenance and technical support services.

By separate resolution of even date herewith, the authority of your Honorable Board is requested to further amend the Agreement in order to: (i) modify the scope of work to include maintenance and technical support services; (ii) increase the not-to-exceed amount by \$93,700, for a new total not-to-exceed amount of \$682,400; and (iii) extend the term thereof through December 31, 2026 (the "Second Amendment").

Ordinarily, Section 6 of the Procurement Policy requires the County to issue a Request for Proposals for such additional services. However, pursuant to Section 3(a)(xxi), the Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. Given PruTech's specialized expertise in the Homeseeker system, and in light of the above facts, it is proposed that the best interest of the County would be served by exempting the procurement of a Second Amendment to the Agreement with PruTech from the Procurement Policy.

Accordingly, a resolution to exempt the procurement of PruTech Solutions, Inc., is hereby submitted for your consideration.

I recommend approval of this exemption.

BPL/je/tf/jh
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/19/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedure requirements contained therein, including the necessity of soliciting proposals, is neither cost-effective nor expedient, and accordingly, not in the best interest of the County of Westchester in conjunction with the procurement of a Second Amendment to the agreement with PruTech Solutions, Inc., to modify the scope of work to include maintenance and technical support services, increase the total contract amount from \$588,700 to \$682,400, and extend the term of the agreement from June 30, 2026 to December 31, 2026, for the purpose of upgrading and modernizing the Homeseeker program.

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