109865

DATE: October 24, 2024

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
          Commissioner of Planning

SUBJECT: Resolution authorizing an Agreement between the County of Westchester, Christopher R. Ribeiro & Liliana N. Ribeiro and Altavista Lead Improvement Inc. for the rehabilitation of the property located at 5 Liberty Way in the Town of Somers, New York.

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement with Altavista Lead Improvement Inc. (the "Contractor") and Christopher R. Ribeiro & Liliana N. Ribeiro (the "Property Owners"). Pursuant to which the Contractor will make repairs to and for the benefit of the low and moderate-income households (Apt 2 & 3) at the property located at 5 Liberty Way in the Town of Somers (the "Property"). In consideration for services rendered, the County will pay the Contractor an amount not to exceed $42,000 from the Landlord Tenant Assistance Program (LTAP) and pursuant to an approved budget. As a condition to receiving the funds, the Property Owner will maintain affordable rents for ten years. The term of the Agreement will be from November 15, 2024 to November 14, 2025.

The Contractor will make repairs which include, but not limited to the replacement of an existing deck/stairs/landings, concrete landings, a window, obtaining a building permit and other work as required.

The goal and objective of this agreement is to provide a safe and healthy environment for the tenant(s) who reside at this property. Department of Planning staff will make site visits during construction, and will monitor the repairs to ensure they meet contractual obligations.

In accordance with Section 6 of the County's Procurement Policy and Procedures, an RFP for the services described above and posted on the County's website where interested entities had to respond by October 8, 2024. Eight contractors submitted proposals Altavista Lead Improvement Inc., AAA Lead Professionals, Apache Legend Group, Glorious Contracting Inc., I & A Renovation, Jose Fontes/BF Construction,

NuVista Design and Reset Renovation Partners, LLC. Altavista Lead improvement Inc. was the lowest responsible bidder and awarded this project.

I recommend approval of this agreement.

BL/tf/je/gr
Attachment

R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

     RESOLVED: that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Christopher R. Ribeiro & Liliana N. Ribeiro (the "Property Owners") and Altavista Lead Improvement Inc. (the "Contractor"), pursuant to which the Contractor will make repairs to and for the benefit of the low and moderate-income residents of two units at the property located at 5 Liberty Way in the Town of Somers for a term commencing on November 15, 2024 and continuing through November 14, 2025; and be it further

     RESOLVED: that in consideration for services rendered, the County will pay the Contractor, the total not to exceed an amount of $42,000 in Landlord Tenant Assistance Program (LTAP) funding, payable pursuant to an approved budget, and be it further

     RESOLVED: that as a condition to receiving funds, the Property Owners will maintain affordable rents for 10 years, and be it further

     RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effect purposes hereof.

Account to be Charged/Credited

Fund	Dept.	Major Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
101	19	0100	5125	N/A	$42,000.00

Budget Funding Year(s)   <u>FY 2024</u>   Start Date: <u>November 15, 2024</u>   End Date: <u>November 14, 2025</u>

Funding Source   Tax Dollars: <u>$42,000.00</u>

                                    State Aid: _____

<u>$42,000.00</u>
(Must match resolution)   Federal Aid: _____

                                    Other: _____