



On Base: 112573

Date: November 24, 2025

To: Board of Acquisition & Contract

From: Belinda S. Miles
President

Re: Authority for County of Westchester, acting by and through Westchester Community College, to enter into an affiliation agreement with Mount Vernon Neighborhood Health Center, Inc. d/b/a Westchester Community Health Center for the provision of supervised program of instruction in healthcare services administration for Westchester Community College students to perform internship assignments at the Clinical Affiliate for a term commencing on January 1, 2026, and continuing in full force and effect unless terminated earlier by either party upon written notice.

Westchester Community College (the "College"), through its School of Health Careers, Technologies & Applied Learning, offers a number of programs in the healthcare field. The College offers supervised instructions in healthcare services for matriculated Westchester Community College students who are pursuing a degree or certificate in conjunction with various organizations.

Authority is hereby requested for the County of Westchester, acting by and through Westchester Community College (the "College"), to enter into an affiliation agreement with Mount Vernon Neighborhood Health Center, Inc. d/b/a Westchester Community Health Center (the "Clinical Affiliate") for the provision of supervised program of instruction in healthcare services administration for the SUNY Educational Opportunity Center (the "SUNY-WEOC") programs to perform internship assignments at the Clinical Affiliate, for a term commencing on January 1, 2026, and continuing in full force and effect unless terminated earlier by either party upon written notice.

There will be no cost to the College in connection with this agreement, however, in accordance with the terms of the agreement, the College shall agree to defend, indemnify and hold harmless Clinical Affiliate in a form similar to the following: The College agrees to indemnify and hold harmless the Affiliate, its agents, servants, and employees against any and all claims arising out of or in connection with the acts of the students and/or instructors to the extent but, only to the extent, that such claims,

etc. arise from the sole negligence of the College in failing to properly supervise and instruct its students.

General oversight will be provided by College staff. I believe that it is in the best interest of the College to provide clinical education and instruction programs, and I, therefore, recommend that you act favorably on the annexed proposed resolution.

BSM:cm

Attachment:

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/11/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

RESOLVED, that the County of Westchester, acting by and through Westchester Community College (the "College"), is hereby authorized to enter into an affiliation agreement with Mount Vernon Neighborhood Health Center, Inc. d/b/a Westchester Community Health Center (the "Clinical Affiliate") for the provision of supervised program of instruction in healthcare services administration for the SUNY Educational Opportunity Center (the "SUNY-WEOC") programs to perform internship assignments at the Clinical Affiliate, for a term commencing on January 1, 2026, and continuing in full force and effect unless terminated earlier by either party upon written notice; and be it further

RESOLVED, that there will be no cost to the College in connection with this agreement, however, in accordance with the terms of the agreement, the College shall agree to defend, indemnify and hold harmless the Clinical Affiliate in a form similar to the following: The College agrees to indemnify and hold harmless the Affiliate, its agents, servants, and employees against any and all claims arising out of or in connection with the acts of the students and/or instructors to the extent but, only to the extent, that such claims, etc. arise from the sole negligence of the College in failing to properly supervise and instruct its students; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all instruments and to take all action necessary to implement the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Sub Unit	Object / Sub Object	Trust Account	Dollars
	N/A						N/A

Budget Funding Year(s) _____ Start Date 01/01/2026 End Date N/A

(must match resolution)

Funding Source Tax Dollars _____

State Aid: _____

\$ _____ Federal Aid: _____

(must match resolution) Other: _____