

**111787**

DATE: July 22, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Marguerite Beirne  
Chief Information Officer  
Department of Information Technology

SUBJECT: Authority to enter into a grant agreement (IT-1834) with New York State, acting by and through its Division of Homeland Security and Emergency Services, in order to accept a grant awarded to the County under New York State's FY21 Cyber Security Grant Program, in the amount of \$50,000 for the period from April 1, 2024 through August 31, 2025.

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County") to enter into a grant agreement with New York State, acting by and through its Division of Homeland Security and Emergency Services, ("DHSES") in order to accept a grant awarded to the County by DHSES under New York State's FY21 Cyber Security Grant Program, in the amount of Fifty Thousand Dollars (\$50,000.00), for the period from April 1, 2024 through August 31, 2025, for eligible cyber security expenses (the "Grant Agreement"). Funding for this initiative is provided by the U.S. Department of Homeland Security's (DHS) State Homeland Security Grant Program (SHSP) and is administered by DHSES.

The proposed Grant Agreement will serve a public purpose by making available to the County certain additional, federal funds that the County can use for eligible cyber security expenses.

The goal and objective of the proposed Grant Agreement is to make available to the County certain additional, federal funds that the County can use to enhance and sustain its cyber security preparedness capabilities.

The goal and objective of the proposed Grant Agreement is in the best interests of the County in terms of public safety and general welfare, as additional, federal funds being available for eligible cyber security expenses will help mitigate risk and enhance the County's cyber security posture.

The goal and objective of the proposed Grant Agreement is also in the best interests of the County in terms of fiscal responsibility, as it will make available to the County certain additional, federal funds that the County can use for the aforementioned expenses.

The goal and objective of the proposed Grant Agreement will be tracked and monitored by the Department of Information Technology.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I recommend adoption of the proposed resolution.

MB/SF/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/11/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Chief Information Officer, Department of Information Technology, be it hereby:

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to enter into a grant agreement with New York State, acting by and through its Division of Homeland Security and Emergency Services, (“DHSES”) in order to accept a grant awarded to the County by DHSES under New York State’s FY21 Cyber Security Grant Program in the amount of Fifty Thousand Dollars (\$50,000.00), for the period from April 1, 2024 through August 31, 2025, for eligible cyber security expenses; and be it further

**RESOLVED**, that funding for this initiative is provided by the U.S. Department of Homeland Security’s (DHS) State Homeland Security Grant Program (SHSP) and is administered by DHSES; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

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Account to be Charged/Credited:  
Agreement Number: IT-1834

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2024	101	16	6000	9854		\$50,000

Budget Funding Year(s): 2024      Start Date: 04/01/24      End Date: 08/31/25  
(must match resolution)

Funding Source      Tax Dollars: \_\_\_\_\_  
State Aid: \_\_\_\_\_  
**\$50,000**      Federal Aid: \$50,000  
(must match resolution)      Other: \_\_\_\_\_