

ID 109979

DATE: November 15, 2024

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor, Commissioner  
Department of Parks, Recreation and Conservation

RE: Resolution Authorizing the County of Westchester to enter into a license agreement with the Pound Ridge Fire District for the maintenance of a trailer and an all-terrain vehicle in a portion of the Ward Pound Ridge Reservation, to assist with fire protection and rescue services to be provided in the northern portion of said reservation, for a term of January 1, 2025 and expiring on December 31, 2029.

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The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through its Department of Parks, Recreation and Conservation ("Department"), to enter into a license agreement ("License") with the Pound Ridge Fire District ("District"), pursuant to which the District will keep and maintain a trailer ("Trailer") and an all-terrain vehicle ("Vehicle") in a portion of the Ward Pound Ridge Reservation ("Reservation") in order to assist the District with the District's fire protection and rescue services to be provided in the northern portion of the Reservation. The term of the License shall commence on January 1, 2025 and expire on December 31, 2029.

In consideration for the granting of the License, the District shall pay the County a license fee of One Dollar (\$1.00). As additional consideration for the License, the District shall, at its sole cost and expense, maintain a gravel bed to support the Trailer and the Vehicle.

The License is exempt from the Westchester County Procurement Policy pursuant to Section 3(b).

The goal of the License is to enhance fire protection and rescue at the Reservation. The public purpose of the License is to assure the safety and general welfare of the public on the Reservation, including not only park visitors, but also employees working on the Reservation. The Department' staff will monitor contract compliance and performance.

Accordingly, I recommend your favorable consideration of the annexed proposed Resolution.

## RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester ("County") is authorized to enter into a license agreement ("Agreement") with the Pound Ridge Fire District ("District"), pursuant to which the District will keep and maintain a trailer ("Trailer") and an all-terrain vehicle ("Vehicle") in a portion of the Ward Pound Ridge Reservation ("Reservation") to assist the District in connection with the District's fire protection and rescue services in the northern portion of the Reservation; and be it further

RESOLVED, that the term of the Agreement shall commence on January 1, 2025 and expire on December 31, 2029; and be it further

RESOLVED, that the District shall pay the County a license fee of One Dollar (\$1.00). As additional consideration for the Agreement, the District shall, at its sole cost and expense, maintain a gravel bed to support the Trailer and the Vehicle; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
165	42	4350	9289		\$1.00

Budget Funding Year(s) 2025 Start Date 1/1/2025 End Date 12/31/2029  
(Must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

n/a Federal Aid \_\_\_\_\_  
(must match resolution)

Other revenue \_\_\_\_\_