



Memorandum
Department of Planning

112744

DATE: December 22, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution authorizing the County of Westchester to amend an Agreement with the Village of Dobbs Ferry for the replacement of the Spray Pad located at Memorial Park to retroactively extend the term thereof from July 31, 2025 to July 31, 2026.

By resolution approved on August 1, 2024, your Honorable Board approved a resolution authorizing the County of Westchester (the "County") and the Village of Dobbs Ferry (the "Village") to enter into an agreement pursuant to which the Village will remove and replace the existing spray pad at Memorial Park (the "Project") for a term commencing on August 1, 2024 and continuing through July 31, 2025. In consideration for services rendered in connection with the Project, the County will reimburse the Village an amount not-to-exceed \$154,000.00 in Community Development Block Grant funding, pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The parties now wish to amend the Agreement in order to change the expiration date from July 31, 2025 to July 31, 2026. Additional time is needed to complete the Project as it was delayed due to the complexity of adding a new waterline to the property, construction was halted while work could be coordinated with the private utility company. Accordingly, authority is now respectfully requested to amend the Agreement in order to retroactively extend the term thereof from July 31, 2025 to July 31, 2026.

Except as specifically amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of the Project is to create a safe environment for users of the park by replacing the existing deteriorated spray pad. The Project will be monitored by the Village and staff from the Westchester County Department of Planning who will make site visits to ensure all contractual requirements are met.

This proposed amendment is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program. The proposed amendment is also exempt from the Federal Procurement regulations for the same reason.

Act # 56-2023, adopted May 4, 2023, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, amending the FY 2019-2023 Consolidated Plan to include the FY 2023 Action Plan.

On May 4, 2023, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,239,544.00 in Community Development Block Grant (CDBG) funds.

Accordingly, I recommend approval of this amendment.

BL/tf/sl/je
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT
HEREBY

RESOLVED: that the County of Westchester (the "County") is hereby authorized to amend an agreement with the Village of Dobbs Ferry (the "Village"), pursuant to which the Village agreed remove and replace the existing spray pad at Memorial Park, for a term commencing on August 1, 2024 and continuing through July 31, 2025, for an amount not-to-exceed \$154,000.00 (the "Agreement"), in order to retroactively extend the term thereof from July 31, 2025 to July 31, 2026; and be it further

RESOLVED: that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$ 154,000.00
This Amendment	\$ 0.00
	\$ 154,000.00

AGREEMENT NUMBER: C-67-23-U73

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	119	067Y	4380	T067	\$0.00

Budget Funding Year(s)
(must match resolution) FY 2023 Start Date August 1, 2024 End Date July 31, 2025

Funding Source Tax Dollars _____

State Aid _____

\$0.00
(must match resolution) Federal Aid \$0.00 – U.S. Department of Housing and Urban Development

Other _____