



**ID 111941**

September 25, 2025

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor  
Commissioner, Department of Parks, Recreation and Conservation

RE: Authority to amend a license agreement with Jeffrey C. Bohr Inc., for the operation of the golf professional concession at Dunwoodie Golf Course, Yonkers, New York, in order to exercise the renewal option for the period of January 1, 2026 through December 31, 2030.

On August 13, 2020 and November 5, 2020, your Honorable Board authorized the County of Westchester ("County") to enter into a license agreement with Jeffrey C. Bohr Inc., 1 Wasylenko Lane, Yonkers, New York 10701 ("Bohr") for the operation of the golf professional concession at Dunwoodie Golf Course for the period of January 1, 2021 through December 31, 2025, with the County having the sole option to extend the agreement for an additional five-year term, from January 1, 2026 through December 31, 2030 (the "Agreement"). Under the Agreement, Bohr manages the golf cart operation, provides lessons and rents hand-pulled carts. In addition, the golf professional collects all golfer fees, including greens fees and golf cart fees and deposits them into a County account

Authority of your Honorable Board is requested to authorize the County to amend the Agreement in order to exercise the renewal option for the period of January 1, 2026 through December 31, 2030. For the privilege of operating the golf professional shop during the renewal term, Bohr will pay to the County the following annual license fees:

| <u>Year</u> | <u>License Fee</u> |
|-------------|--------------------|
| 2026        | \$17,000           |
| 2027        | \$17,000           |
| 2028        | \$18,000           |
| 2029        | \$19,000           |
| 2030        | \$20,000           |

The County will pay Bohr a portion of all motorized golf cart rental fees for motorized golf rounds as follows:

| <u>Year</u> | <u>Fee/Player Rental 18-hole</u> | <u>Fee/Player Rental 9-hole</u> |
|-------------|----------------------------------|---------------------------------|
| 2026        | \$10.00                          | \$7.00                          |
| 2027        | \$10.00                          | \$7.00                          |
| 2028        | \$11.00                          | \$8.00                          |
| 2029        | \$11.00                          | \$8.00                          |
| 2030        | \$11.00                          | \$8.00                          |

Bohr will keep all revenue derived from retail sales in the pro shop and golf lessons. The County will retain the remaining portion of the motorized golf cart revenue as well as all revenue derived from greens fees. All other terms and conditions of the Agreement will remain in full force and effect.

The goal of this agreement is to provide revenue for the County and provide important services for golfers. The objective of this agreement will be tracked and monitored by observations and interactions with staff and site visits.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

KOC/AM/dlv

## RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester (“the County”) is hereby authorized to amend a license agreement with Jeffrey C. Bohr Inc. (“Bohr”) for the operation of the golf professional concession at Dunwoodie Golf Course, Yonkers, New York, in order to exercise the renewal option for the period of January 1, 2026 through December 31, 2030; and be it further

**RESOLVED**, that for the privilege of operating the golf professional shop during the renewal term, Bohr shall pay to the County the following annual license fees:

| <u>Year</u> | <u>License Fee</u>          |
|-------------|-----------------------------|
| 2026        | \$17,000                    |
| 2027        | \$17,000                    |
| 2028        | \$18,000                    |
| 2029        | \$19,000                    |
| 2030        | \$20,000; and be it further |

**RESOLVED**, that the County shall pay Bohr a portion of all motorized golf cart rental fees for motorized golf rounds as follows:

| <u>Year</u> | <u>Fee/Player Rental 18-hole</u> | <u>Fee/Player Rental 9-hole</u> |
|-------------|----------------------------------|---------------------------------|
| 2026        | \$10.00                          | \$7.00                          |
| 2027        | \$10.00                          | \$7.00                          |
| 2028        | \$11.00                          | \$8.00                          |
| 2029        | \$11.00                          | \$8.00                          |
| 2030        | \$11.00                          | \$8.00; and be it further       |

**RESOLVED**, that the County shall retain the remaining portion of the motorized golf cart revenue as well as all revenue derived from greens fees; and be it further

**RESOLVED**, that Bohr shall keep all revenue derived from retail sales in the pro shop, golf lessons and the rental of hand-pulled carts; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

| Account to be<br>Charged/credited | Fund | Dept | Major Program,<br>Program &<br>Phase Or Unit | Object/<br>Sub<br>Object | Trust<br>Account | Dollars  |
|-----------------------------------|------|------|--|--------------------------|------------------|----------|
| 2026                              | 165  | 42   | 3050   | 9246                     |                  | \$17,000 |
| 2027                              | 165  | 42   | 3050   | 9246                     |                  | \$17,000 |
| 2028                              | 165  | 42   | 3050   | 9246                     |                  | \$18,000 |
| 2029                              | 165  | 42   | 3050   | 9246                     |                  | \$19,000 |
| 2030                              | 165  | 42   | 3050   | 9246                     |                  | \$20,000 |

Budget Funding Year(s) 2026-2030 Start Date 1/01/2026 End Date 12/31/2030  
(must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

\$ 91,000 Federal Aid \_\_\_\_\_

(must match resolution)

Other REVENUE \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/09/2025 - RAYMOND SCULKY, SECRETARY