

Department of Public Works and Transportation



TO: The Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner

DATE: August 15, 2023

SUBJECT: Authority to enter into a grant Agreement with the State of New York Governor's Traffic Safety Committee for the Purpose of Administering Westchester's Plan4Safety Community Awareness Program (Agreement No. 23-931)

Authority is hereby requested for the County of Westchester to enter into a grant Agreement with the State of New York Governor's Traffic Safety Committee for the purpose of administering Westchester's Plan4Safety Community Awareness Program. This grant was previously titled Community Awareness to Roadway Safety. This Agreement will begin the sixteenth phase of funding in the amount of \$206,847 without a County match. The period covered by this Agreement is October 1, 2023 to September 30, 2024.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant Agreements (including any master grant Agreement), as well as, any guidance or instructions received from the agency making the grant (the Grant "Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Entering into this Agreement is in the public's best interest because it will promote the health, safety and welfare of the general public by implementing countywide traffic safety programs to increase community awareness in the areas of child passenger safety, aggressive driving, seat belt use, as well as bicycle, pedestrian and school bus safety and, therefore, reduce motor vehicle crashes, injuries and fatalities in the county. Likewise, the program is fiscally responsible as it is grant funded and reduces the burden on the local tax base. Health, energy and environmental effects are very positive as more persons are made aware of safe driving, and the benefits of walking and biking. Thus, the County Executive's priority areas of Safety and Security (SS), Fiscal Responsibility (FR), and Health and the Environment (HE) are addressed.

This Department will utilize the National Highway Traffic Safety Administration and the NYS Governor's Traffic Safety Committee's procedures, set of data collection forms and tools to track the program's success in accomplishing the goals and objectives. This department will submit expense records/vouchers for reimbursement through the County's Advantage Financial System to track the grant monies for this Agreement and will use other internal methods working with the Department's Financial Control section to track expenses and prepare vouchers for reimbursement.

Based on the foregoing, authority is hereby requested for the County to execute any necessary Agreement to accomplish the above. Attached for your consideration is a proposed Resolution for which we recommend approval.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County is authorized to enter into a grant Agreement with the State of New York Governor's Traffic Safety Committee for Westchester's Plan4Safety Community Awareness Program, whereby the County will receive \$206,847 for the period October 1, 2023 – September 30, 2024 to conduct the sixteenth phase of the project, including without limitation traffic safety programs, such as, occupant restraint safety, safe driving, bicycle/pedestrian safety and traffic injury prevention, and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement No. 23-931

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	46	644X	9853	T644	\$206,847

Budget Funding Year(s): 2023-2024 Start Date: 10/01/23 End Date: 09/30/24
(must match resolution)

Funding Source: Tax Dollars: _____

Contractor Federal I.D. No./
Social Security No. _____

State Aid: _____

\$206,847 Federal Aid: 100%
(must match resolution)

Vendor No. _____

Other: _____

Encumbrance No. _____