



Kenneth W. Jenkins  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

112514

DATE: November 19, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester to enter into an agreement with Westchester Community Opportunity Program, Inc. to operate a warming and cooling center for up to forty (40) women at 22 East First Street, Mount Vernon, New York, in an amount not to exceed \$710,200, for the term February 1, 2026 through January 31, 2027, payable pursuant to an approved budget.

---

Authority is respectfully requested for the County of Westchester (the "County") to enter into an agreement (DSS3008-26; the "Agreement") with Westchester Community Opportunity Program, Inc. ("WestCOP") pursuant to which WestCOP will operate a warming and cooling center known as the Oasis Annex for up to forty (40) women at 22 East First Street in Mount Vernon, New York (the "Facility"), for the term February 1, 2026 through January 31, 2027, in an amount not to exceed \$710,200, payable pursuant to an approved budget. Pursuant to the proposed Agreement, women, who are not residents of any established shelters in Westchester County, are transported each night from the Oasis Shelter operated at 19 Washington Avenue, New Rochelle, New York to the Facility where they will be provided with a safe clean place to sleep, including a cot, bed linens, toiletries, bathrooms, showering/bath facilities, and refrigerator access for medications. The Clients will then be provided with transportation to return to the Oasis Shelter at 7a.m. the following morning.

The proposed Agreement will serve a public purpose by providing a safe, sanitary, warm or cool, dry place for women who are not housed and do not currently participate in the formal County shelter system. The women to be served by the Oasis Annex are in need of housing, and may have been disqualified from a public assistance program for failing to comply with a rule, procedure, regulation or are otherwise ineligible for DSS benefits.

The goal and objective of the Agreement is to provide a warming/cooling center for up to forty (40) women in the Mount Vernon/New Rochelle area that are not residents of any of the established shelters in Westchester County.

The goal and objective of the Agreement is in the best interests of the County in terms of public health and safety, as the County having the services necessary to operate the Oasis Annex warming and cooling center for women in the Mount Vernon/New Rochelle area of Westchester County will ensure the health and safety of women who seek such services.

The goals and objectives of the Agreement will be tracked and monitored by the Department of Social Services.

The Department is able to report that as part of the Performance Measurement Indicators, WestCOP Oasis Annex has provided drop in emergency shelter services to 405 customers from the period beginning January 1, 2025 through September 30, 2025. During the same period, 3 residents have transitioned to permanent housing and 147 residents have been linked to services.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (xiv), which exempts "procurement for the purpose of entering into a contract or contracts with not-for-profit organizations for the purposes of providing aid, care and support to persons in need of public assistance". This contract is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as there is no federal funding for this program.

I respectfully recommend the adoption of the attached Resolution.

LGT/BG

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Social Services, is hereby authorized to enter into an agreement (DSS3008-26; the "Agreement") with Westchester Community Opportunity Program, Inc. ("WestCOP") to operate a warming and cooling center known as the Oasis Annex for up to forty (40) women at 22 East First Street in Mount Vernon, New York (the "Facility"), for the term February 1, 2026 through January 31, 2027, in an amount not to exceed \$710,200, payable pursuant to an approved budget.

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes hereof.

**1. Account to be Charged/Credited:**

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2026	101	22	8900	5860	N/A	\$651,017
2027	101	22	8900	5860	N/A	\$59,183

**2. Budget Funding Year(s):** 2026-2027

Start Date: 2/1/2026 End Date: 1/31/2027  
(must match resolution)

**3. Funding Source:**

Federal	N/A	CFDA#(s)	N/A		
State	29%	State ID#(s)	N/A		
Operating/ Tax Levy	71%				
Capital	N/A				

**4. Total NTE:** \$710,200  
(must match resolution)