



Memorandum
Department of Parks Recreation and Conservation

ID 109892

To: Honorable Members of the Board of Acquisition and Contract

From: Kathleen O'Connor
Commissioner

Date: October 18, 2024

Re: Authority for the County of Westchester to enter into an agreement with the American National Red Cross pursuant to which the American National Red Cross will license to the County various training materials and curriculum in order to permit the County, through its Department of Parks, Recreation and Conservation, to deliver instruction in various Red Cross training courses, for a term commencing upon execution of the agreement by both parties and approval of same by the Office of the County Attorney, and continuing for three years thereafter, for a total amount not-to-exceed \$6,000.00, payable at the per-student license fee applicable to the particular course.

Transmitted herewith is a resolution which, if approved by your Honorable Board, will authorize the County of Westchester (the "County"), acting by and through its Department of Parks, Recreation and Conservation (the "Department"), to enter into an agreement (the "Agreement") with the American National Red Cross (the "Red Cross"), pursuant to which the Red Cross will license to the County various training materials and curriculum in order to permit the County, through the Department, to deliver instruction in various Red Cross training courses (the "Services"). The term of the Agreement will commence upon execution of the Agreement by both parties and approval of same by the Office of the County Attorney, and will continue for a period of three years thereafter. In consideration for Services rendered, the County will pay the Red Cross a total amount not-to-exceed \$6,000.00, payable at the per-student license fee applicable to the particular course.

The Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)viii thereof, which exempts contracts for medical or health related services.

The proposed Agreement will serve a public purpose by providing the Department with lifesaving instructional materials to enable Department employees to deliver first aid to park patrons.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

KOC/HS/jpg/nn

RESOLUTION

Upon a communication from the Commissioner of the Department of Parks Recreation and Conservation, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Parks, Recreation and Conservation (the "Department"), is authorized to enter into an agreement (the "Agreement") with the American National Red Cross (the "Red Cross"), pursuant to which the Red Cross will license to the County various training materials and curriculum to enable Department employees to deliver instruction in various Red Cross training courses (the "Services"); and be it further

RESOLVED, that term of the Agreement will commence upon execution of the Agreement by both parties and approval of same by the Office of the County Attorney, and will continue for a period of three (3) years thereafter; and be it further

RESOLVED, that in consideration for Services rendered, the County will pay the Red Cross a total amount not-to-exceed \$6,000.00, payable at the per-student license fee applicable to the particular course; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Simpleview, then Simpleview shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be hereby authorized and empowered to execute any and all instruments necessary and proper to accomplish the purposes of this Resolution.

PRC-1447

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	1100	4380		\$2,000.00	2025
165	42	1100	4380		\$2,000.00	2026
165	42	1100	4380		\$2,000.00	2027

Budget Funding Year(s): 2024-2027 Start Date: Dec. 2024 End Date: Dec. 2027
(must match resolution)

Funding Source	Tax Dollars:	<u> x </u>
	State Aid:	<u> </u>
\$ 6,000.00	Federal Aid:	<u> </u>
(must match resolution)	Other:	<u> </u>